

Town of New Castle, New Hampshire
Capital Improvement Planning (“CIP”) Committee
Meeting Minutes

Date: March 23, 2017
Location: New Castle Town Hall Meeting Room
Present:

Committee Members: Jeffrey Hughes (Chair), Fire Chief Dave Blanding, Ken McDonald, Tom Smith, Police Chief Don White, and Richard White

Members of the Public: None

The Meeting was called to order by Jeffrey Hughes, Chairman, at 4:30 pm.

Welcome:

Mr. Hughes welcomed committee members to the meeting.

Approval of Minutes:

The Committee reviewed and unanimously approved the Minutes of the previous meeting.

Updated CIP for Posting on Town Website:

Mr. Hughes presented a draft summary of the “CIP” for posting on the Town website. This new summary would replace the summary developed in 2014. The Committee members reviewed and discussed the summary. A few typographical errors were corrected. The Committee members endorsed the CIP for the Town website. Mr. Hughes agreed to make the suggested changes and forward to the Select Board’s Office for posting.

Other Business:

Water / Sewer Project:

Mr. Richard White raised the concern of communicating to the Select Board that the Town needs to ensure that the 2 pumping stations must be upgraded as part of the broader Water/Sewer project which is expected to go forward. The Committee members discussed this issue at length. Mr. Smith indicated that it was his understanding that the upgrade of the pumping stations has been included as part of the Water/Sewer project.

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The members of the Committee agreed with Mr. White, and recommended that these concerns be captured in these minutes.

CIP Meetings in April & May:

As the work of the CIP for the 2017-2018 budget has been completed, and no other topics of concern have been raised by the Committee members, Department Heads or Select Board, the CIP members agreed to cancel the April and May meetings of the CIP.

The next meeting of the CIP will take place in the Late Fall of 2017, or early Winter of 2018.

There was no other business to come before the Committee.

Public Comments:

There were no public comments.

Adjournment:

The meeting adjourned at approximately 5:00 pm.

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Respectfully submitted by

Jeffrey Hughes
CIP Chair