

**SELECT BOARD
TOWN OF NEW CASTLE**

**Tuesday April 2, 2024, 10:30 AM
Town Hall. 49 Main St.**

APPROVED

**Note: 10:30 AM Non-Public session Agenda NH RSA 91-A:3 (II, c)
11:00 AM Public Agenda**

PRESENT: Chair William Stewart, Select Board Member Jane Finn, Select Board Member Pam Cullen, Town Administrator, Mike Tully, Building Inspector Russ Bookholz, Director of Public Works, Chris Robillard, Finance Administrator Lori Ruest, Fire Chief Ted Hartmann, Police Chief, Don White, Administrative Assistant Bernice Barnes.

ALSO PRESENT: Resident Curt Springer, Representative for Casella, Erin Banfield, Sally and Mary Martens (via Zoom), Wally and Sandy Bisset (via Zoom), Michael Traister (via Zoom)

Chair Stewart opened the Public Agenda session meeting at 11:01, noting that the meeting is on Zoom. He asked that those wishing to speak during any portion of the meeting should sign in with name and address, and when one does speak to state name and address, and if someone on Zoom has a question to use the "raise your hand" feature in the Chat section to be recognized.

CONSENT CALENDAR

1. Review and Approval of Previous Select Board Minutes of March 19, 2024.

After review and edits, Chair Stewart called for a Motion.

MOTION: To Approve the Select Board Minutes of the March 19, 2024, meeting as amended.

MOTION: J. FINN

SECOND: P. CULLEN

UNANIMOUS

2. Acceptance of Payroll Manifest Dated March 28, 2024, in the amount of \$39,516.46,

3. Acceptance of Accounts Payable Manifest dated March 22, 2024, in the amount of \$53,628.26.

MOTION: To Accept the Manifests as presented.

MOTION: P. CULLEN

SECOND: J. FINN

UNANIMOUS

4. Review and Accept Property Tax Refunds (Total of 4 Credits/Overpayments) Dated:

3.11.2024:	\$957.90	Map and Lot 18-12	Dona Kearns
3.11.24:	\$45.88	Map and Lot 11-32	Morgan Stanley (Mark Hughes)

3.19.24:	\$20.30	Map and Lot 12-16	Kathleen Sullivan
3.26.24:	\$35.46	Map and Lot 10-12	Michael Rademacher

After review Chair Stewart called for a motion.

MOTION: To approve Tax Refunds credits as written and presented.

MOTION: P. CULLEN

SECOND: J. FINN

UNANIMOUS.

REPORT OF THE TOWN ADMINISTRATOR.

TA Tully presented his report for the time- period beginning March 20 through 30, 2024. TA Tully stated he would like to discuss putting together a “burn rate” sheet for the budget It tracks spending from the beginning of the year and tells the Board where it is with the budget. It includes both budgeted amounts and actual spending amounts and will assist the Board in having up to date information on the current budget. He explained the benefits of this process and thanked Financial Administrator Ms. Ruest for her work on this. Select Board Member Cullen asked if Department Heads would be receiving this report and TA Tully explained they would, and that the present burn rate sheet is the first to be presented. Chair Stewart asked for additional information to be included, particularly the monthly expenditure reports. TA Tully stated he would be preparing one every two weeks; however, Chair Stewart would like to view it monthly, although quarterly would also work. TA Tully stated it is a good tool to keep an eye on making sure we are going in the right direction, and by he and Ms. Ruest’s frequent review, they can bring any issues to the Select Board in a timely manner.

Police:

New hire, Graham Courtney, will have completed his FTO Training with Officer Lightfoot the first week in April and will be starting patrol.

Officer Chris Pollock will be graduating from NH Police Standards and Training the week of April 26,2024. TA Tully noted the Town looks forward to his return.

Officer Lightfoot visited MHT School as a guest reader to the 3rd and 4th graders.

Fire:

The Fire Department concludes the Federal/State radiological emergency management exercise cycle on April 3, 2024, with assistance from Police, Select Board, Building Dept. and DPW.

The Fire Department is planning for spring water rescue training with Rye and State Lifeguards. Marine One remains in service. One member of the Department has completed the certified Fire

Officer One program at the NH Fire Academy. TA Tully commended the program and is glad our department is participating in this program.

Highway

Work is well under way at Town Hall. The space has been remediated and the Mason has begun work on the foundation. The barrier will be completed in the next few weeks. TA Tully noted that Town Hall be closed to all on April 12, 2024. Advertisements for summer help have gone out and the Town is collecting resumes. Interviews will follow.

Ocean Street Property

In discussion with Mr. Robillard, Public Works Director, TA Tully has asked him to concentrate on the work required at the Common before dealing with Ocean Street.

Projects:

Budget

The Select Board will be meeting with the Budget Committee on Tuesday, April 5, 2024, at the Macomber Room for public hearings on the budget.

Computer/IT

Employees will be meeting with Portsmouth Computer Group (PCG) on April 3, 2024, to discuss various issues and training.

Rec Desk

Jennifer Polisenno has received training on the Rec Desk software and has quickly come up to speed on booking events.

Water/Sewer

The Water Sewer Commission has finalized its budget, and it has been updated.

TAC Position

There is an item on the agenda to address the TAC and RPC Commissioner positions.

UNH Tower.

This matter of the presentation to the Board is currently on hold because the project itself has been put on hold due to funding issues. TA Tully requested that when the project is considered in the future that the meeting occur with the Board.

Goals Meeting.

TA Tully reported that all Departmental goals have been logged, and he would like to schedule a workshop with the Board and Department Heads to review and approve.

The next meeting of the Select Board is scheduled for April 16 at 7PM.

DEPARTMENT HEAD COMMITTEE REPORTS.

Chair Stewart noted that reports have been received and asked department heads present to ask any questions or make any comments. The reports will be attachment to these minutes. He asked Director Robillard to speak to the TAP Grant status.

Mr. Robillard reported he met with CMA and the current situation finds the State DOT not budging on 14-foot center line / extended shoulder issue. Their position is permanent easements are required if the Town wished to do the sidewalks. The width of the right of way is one of the main issues according to Mr. Robillard, and not just the issue of the crest or rise. Chair Stewart expressed several concerns about the state of the project, particularly with respect to the analysis. His understanding was that New Castle was going to partially fund the crest/rise project and the State would deal with the other issues as agreed. The State has done nothing on this issue, according to Mr. Robillard. Chair Stewart questioned CMA completing redrawn plans without the proper analysis being done. The shifting of the road (center line) and issues involved with that need to be clarified and resolved. Further discussion ensued with Chair Stewart calling for a conversation the CMA and State DOT. The current situation makes no sense to Chair Stewart given past conversations. TA Tully and Mr. Robillard will work on setting up meetings to include CMA and NH DOT.

OLD BUSINESS

Appointment to RPC and TAC position.

After review and discussion, Chair Stewart called for a motion.

MOTION: To Appoint Randy Bryan to the RPC and TAC positions

MOTION: J. FINN

SECOND: P. CULLEN

UNANIMOUS

Discussion of Proposal-Refuse and Recycling Collection and Processing Bids.

TA Tully reported that there were initially three responses to the RFP, but only 1 bidder, which is our current provider, Casella. They came in with a 58% increase over the last contract. The Town is looking at a \$70,000 shortfall. He asked the Board if they wished to rebid. The Board needed to discuss before deciding on any rebid. He noted that the increase was, in addition to other factors, also because of the pandemic and Covid and the rise in prices and costs of labor,

fuel and materials. He noted North Hampton was also facing a similar increase. The Finance Administrator discussed how we came up with the shortfall. TA Tully noted that Casella is also switching pick up day back to Thursday, from the current Monday pick up. Erin Banfield from Casella was present and explained the changes in the contract to the Board. The company has moved their main center to Salem due to Maine laws which don't allow refuse from other states. She also took questions from the Chair involving how the Town could adjust the rate and expressed willingness to sit down and look for options. Chair Stewart reminded her that the Town had helped Casella in the past, and hoped they could work with the Town now considering the increase. She indicated Casella could provide the trash totes with the mechanical arm lift, and they have a driver who is familiar with and can handle the small streets on the Island. Chair Stewart would like to sit down and work together, hopefully as soon as possible. TA Tully will follow through and report back.

NEW BUSINESS

Appointment-Tax Collector, Priscilla Hodgkins, with term.

After review and discussion, particularly with respect to term length and statutory requirements, Chair Stewart called for a motion.

MOTION; To Appoint Priscilla Hodgkins Tax Collector for the Town of New Castle for a one-year term beginning April 1, 2024.

MOTION: P. CULLEN

SECOND: J. FINN

UNANIMOUS

Discussion of Coalition Communities and SWEPT Funding.

TA Tully who attends all Coalition meetings reported that this matter involves the legislation regarding donor towns, which is currently in the NH House and will go over to the Senate on cross over day. If this bill were to pass, he has estimated it will cost New Castle taxpayers an additional \$2.60 on the tax rate. It involves application of formulas to "adequate education funding issues" and includes towns designated as receiver or donor communities. (53 donor's towns and approximately 200 receiver towns). The bill has been previously enacted into law but was struck down by the NH Supreme Court. Now reintroduced, if enacted, could cause major changes to municipal tax rates. Curt Springer noted that in the previous situation, Portsmouth Mayor Evelyn Sirrell led and coordinated the fight against the legislation for the Seacoast community, and he suggested a face is needed for the effort now, and perhaps the current Mayor could be that person. TA Tully pointed out that the Coalition is the principal spokesperson which presents a unified position. Select Board Member Cullen expressed concerns that the Board be transparent in getting this information out to the public. She indicated this could really hurt New Castle as our property tax base is limited to a little over 500 owners, Chair Stewart noted we need to explore more on this important issue.

Discussion of Restorative Work for the Common.

Director Robillard presented his priorities for the most needed restorative and preventative work which needs to be done because of the January and subsequent storms. This work needs to be done for the upcoming season at the Common. Citing the projected cost is \$80,000 for four main areas, he indicated it will be on a Time and Materials contract basis to get the work done. The areas include the beach entrance, the wedding area, memorial bench area and parking area. He has budgeted for other restoration and repairs at Ocean Street, and River Road. After hearing all the other necessary repairs and restorative work that needs to be done, Chair Stewart stated it may be necessary to revisit Phase II funding for the playground project, TA Tully will sit down with Chair Stewart and review options. The Select Board delayed decision on the recommended Common priorities until the next meeting.

Discussion of Wood Island Fireworks and Event at the Common.

After review and comments by Police Chief Don White, it was the sense of the Select Board to approve the permit for the event to be held on August 10, 2024. Chair Stewart noted how successful and fun the last event was and hopes this year it will be replicated. TA Tully and the Chief will work together to put on a great event to benefit not only Gather, and Wood Island, but perhaps the Playground and other worthy local causes. Curt Springer also offered up the name of a caterer used by the Athenaeum which may be helpful. Chief White had a few good suggestions and will follow through and report back. He asked for a definite budget figure to work with. He and the Town Administrator and the Fire Chief will coordinate a plan and report back.

PUBLIC COMMENT

Chief White asked for Select Board Approval for a June 1, 2024 Road Race for 50 runners (Sub 5 Racing). According to Chief White, the runners will start and finish the race at the Wentworth, using the State Road Rte. 1-B, except for a brief cut through on Pit Lane. It was the sense of the Select Board to approve this request.

Chief White also communicated to the Board that Captain Cherry of the approved reenactment group also wants permission to hold a fundraiser for Fort Constitution at the same time as his previously approved event. This would consist of a table at the event to make donations. After review and discussion, it was the sense of the Select Board to approve this request. Chief White will follow up.

Chair Stewart would like to review all fee schedules, particularly those fees associated with events, rentals, reservations, and other miscellaneous permit fees to make sure they cover Town costs and other fee-related issues.

OTHER: None

There being no other business to come before the Board, Chair Stewart called for a motion.

MOTION: To Adjourn

MOTION: P. CULLEN
SECOND: J. FINN
UNANIMOUS

Meeting Adjourned at 12:47 PM..

Respectfully submitted,

Bette Jane Riordan
Recording Secretary

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
ANIMAL CONTROL COMPLAINT	1	1	2	1.1	0.50	133.52
Action: SERVICES RENDERED = 1 REPORT TAKEN = 1						
ALARM - BURGLAR	3	2	5	2.7	0	0
Action: SERVICES RENDERED = 2 Alarm False/Operator Error = 1 ALL APPEARED NORMAL = 2						
ASSIST MV - LOCKOUT	0	1	1	< 1	7.00	3.00
Action: SERVICES RENDERED = 1						
ASSIST MV - OTHER	1	0	1	< 1	0.50	9.37
Action: SERVICES RENDERED = 1						
ASSIST CITIZEN	1	0	1	< 1	0	284.18
Action: SERVICES RENDERED = 1						
BUILDING/PROPERTY CHECK	122	0	122	64.9	0.50	3.50
Action: ALL APPEARED NORMAL = 118 ALL APPEARED SECURE = 4						
CRUISER MAINTENANCE	6	0	6	3.2	0	0
Action: SERVICES RENDERED = 6						
DISORDERLY CONDUCT	0	1	1	< 1	2.00	31.00
Action: PEACE RESTORED = 1						
ASSIST FIRE DEPARTMENT	4	0	4	2.1	0	0
Action: SERVICES RENDERED = 4						
Fire, Medical Aid	1	1	2	1.1	2.00	14.00
Action: PT TRANSPORTED TO HOSPITAL = 1 Alarm False/Operator Error = 1						
FRAUD	0	2	2	1.1	0	0
Action: INFO TAKEN = 2						
HOUSE CHECK	0	1	1	< 1	0	0
Action: INFO TAKEN = 1						
COMPLAINT	0	1	1	< 1	0	0
Action: INFO TAKEN = 1						
NOTIFICATION	1	0	1	< 1	0	0
Action: REFERRED TO OTHER AGENCY = 1						
PARKING ENFORCEMENT	4	0	4	2.1	0.50	9.78
Action: MOVED ALONG = 1 PARKING TICKET ISSUED = 3						
Police Information	2	0	2	1.1	0.50	14.40
Action: SERVICES RENDERED = 2						
FOUND/LOST PROPERTY	0	1	1	< 1	0	0
Action: INFO TAKEN = 1						
ROAD HAZARD	4	0	4	2.1	0.50	13.22
Action: MESSAGE DELIVERED = 1 ALL APPEARED NORMAL = 1						

New Castle Police Department
Dispatch Analysis

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MOVED ALONG = 1
REPORT TAKEN = 1

SCHOOL CROSSING	2	0	2	1.1	0.50	13.95
Action: SERVICES RENDERED = 2						
SUSPICIOUS ACTIVITY	0	1	1	< 1	1.00	25.62
Action: MESSAGE DELIVERED = 1						
TRAFFIC ENFORCEMENT	11	0	11	5.9	0	0
Action: SERVICES RENDERED = 3						
ALL APPEARED NORMAL = 8						
TRAFFIC STOP	11	0	11	5.9	0.50	8.33
Action: WARNING ISSUED = 11						
UNWANTED SUBJECT	0	1	1	< 1	0	0
Action: MOVED ALONG = 1						
WELL BEING CHECK	1	0	1	< 1	0	0
Action: NEGATIVE CONTACT = 1						
TOTAL	175	13	188	100	0.88	23.72

Call Action Breakdown

<u>Call Action</u>	<u>Self Init</u>	<u>Dispatched</u>	<u>Total</u>	<u>%</u>
INFO TAKEN	0	5	5	2.7
PEACE RESTORED	0	1	1	< 1
NEGATIVE CONTACT	1	0	1	< 1
WARNING ISSUED	11	0	11	5.9
SERVICES RENDERED	21	2	23	12.2
PT TRANSPORTED TO HOSPITAL	0	1	1	< 1
REFERRED TO OTHER AGENCY	1	0	1	< 1
MESSAGE DELIVERED	1	1	2	1.1
Alarm False/Operator Error	1	1	2	1.1
ALL APPEARED NORMAL	128	1	129	68.6
ALL APPEARED SECURE	4	0	4	2.1
MOVED ALONG	2	1	3	1.6
PARKING TICKET ISSUED	3	0	3	1.6
REPORT TAKEN	2	0	2	1.1
TOTAL	175	13	188	100

Operator Race And Sex Breakdown

<u>Sex</u>	<u>Total</u>	<u>%</u>
Not Specified	5	31.3
Male	6	37.5
Female	5	31.3
Unknown	0	0.0
Non-Binary	0	0.0
TOTAL	16	100

<u>Race</u>	<u>Total</u>	<u>%</u>
Not Specified	5	31.3
Asian/Pacific Islander	0	0.0
Black	0	0.0



New Castle Fire Department

43 Main Street New Castle, New Hampshire 03854



Ted Hartmann
Fire Chief

Non-Emergency: (603) 436-1132
Dispatch/Emergency: 911
Fax: (603) 430-0162

New Castle Fire Department
Monthly Report

March 1st to March 31st 2024

Calls for service:	12
Incident types:	Medical aid (3), Fire alarm activation (4), Check hazardous condition (1), Public service, other (2), Fire, contained to chimney or flue (1), mutual aid request (1)
Fleet status:	All apparatus in service Marine One garaged for season
Mutual Aid given:	Rye medical aid 3/3
Mutual Aid received:	Portsmouth ambulance per contract
Staffing:	3 Career, 11 part-time members
New members:	None to report
Training:	On-shift, group training continues to keep members sharp and build core skills. All providers have completed national level medical recertification Members on shift have been working with newest FF candidate to prepare him for entry level firefighter program he is currently enrolled in. Acquired structure on Walton early in April Met with Rye FD to plan spring water rescue training including tabletop

TOWN OF NEW CASTLE

Permits Issued

Summary of Permits Issued With Approved Date Between 03/01/2024 And 03/31/2024

Summary of Permits:			Total of Estimated Costs:	\$ 148,660.00
Permit Type	Count	Fees Collected	Estimated Cost	
BUILDING PERMIT	4	\$ 1,059.00	\$ 136,160.00	
ELECTRICAL PERMIT	3	\$ 124.00	\$ 10,000.00	
PLUMBING PERMIT	1	\$ 50.00	\$ 2,500.00	
SHORELAND PERMIT	1	\$ 50.00	\$ 0.00	
Total	9	\$ 1,283.00	\$ 148,660.00	

TOWN OF NEW CASTLE INSPECTIONS REPORT

Inspection Date: 3/1/2024 to 3/31/2024

Grouped By Inspection Type

Report Filters:

Inspection Type: ALL

Inspection Status: ALL

Inspected By: ALL

Project Location: ALL

Parcel Identifier: ALL

Inspection Type:

ELECTRIC UNDERGROUND

0.00

Inspection Type: ELECTRIC UNDERGROUND
Inspection Status: PASSED
Added Date: 04/01/2024
Insp. Date/Time: 03/28/2024 11:45
Needed By Date: 03/28/2024
Project Description: BUILD GUEST HOUSE AS APPROVED
Inspection Notes: GUEST HOUSE ONLY

Owner: DNH ESTATES, LLC
Location (PID): 149 WILD ROSE LANE (000003 000002 000000A)
Project: GUEST HOUSE
Project Type: NEW BUILDING

Inspection Fee:
Inspected By: RUSS BOOKHOLZ

ELECTRIC UNDERGROUND

0.00

Inspection Type: ELECTRIC UNDERGROUND
Inspection Status: PASSED
Added Date: 03/28/2024
Insp. Date/Time: 03/21/2024 05:00
Needed By Date: 03/21/2024
Project Description: BUILD 2 STORY GARAGE
Inspection Notes:

Owner: LOMAS, WILLIAM A
Location (PID): 54 PORTSMOUTH AVENUE (000011 000037 0000000)
Project: BUILD 2 STORY GARAGE
Project Type: NEW BUILDING

Inspection Fee:
Inspected By: RUSS BOOKHOLZ

Totals for ELECTRIC UNDERGROUND

Fees: 0.00
Inspections: 2

Inspection Type:

FINAL

0.00

Inspection Type: FINAL
Inspection Status: PASSED
Added Date: 03/18/2024
Insp. Date/Time: 03/12/2024 12:00
Needed By Date: 03/12/2024
Project Description: UNVENTED LP LOGSET INSTALL
Inspection Notes:

Owner: LYNCH, ANN S REVOC TRUST
Location (PID): 20 LILAC LANE (000012 000021 000000A)
Project: UNVENTED LP LOGSET INSTALL
Project Type: MECHANICAL

Inspection Fee:
Inspected By: RUSS BOOKHOLZ

FINAL

0.00

Inspection Type: FINAL
Inspection Status: PASSED
Added Date: 03/28/2024
Insp. Date/Time: 03/26/2024
Needed By Date: 03/26/2024
Project Description: ADD ADU SEPTIC AND FOUNDATION
Inspection Notes:

Owner: 258 WENTWORTH ROAD LLC
Location (PID): 258 WENTWORTH ROAD (000005 000007 0000000)
Project: ADU AND MAIN HOUSE RENOVATION
Project Type: NEW BUILDING

Inspection Fee:
Inspected By: RUSS BOOKHOLZ

Inspection Type: FINAL	Owner: 258 WENTWORTH ROAD LLC	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 258 WENTWORTH ROAD (000005 000007 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/28/2024	Project: RENOVATE MAIN HOUSE	
Insp. Date/Time: 03/26/2024	Project Type: ADDITION	
Needed By Date: 03/26/2024		
Project Description: RENOVATE MAIN HOUSE ADD I NEW FULL BATH 3/4		
Inspection Notes:		
Inspection Type: FINAL	Owner: HOLZAEPEL, PETER	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 107 PISCATAQUA STREET (000017 000045 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/19/2024	Project: LAUNDRY ROOM REMODEL	
Insp. Date/Time: 03/19/2024 09:00	Project Type: RENOVATIONS	
Needed By Date: 03/19/2024		
Project Description: LAUNDRY ROOM REMODEL		
Inspection Notes:		
Totals for FINAL		Fees: 0.00
		Inspections: 4

Inspection Type: FIRE STOPPING	Owner: COOK FAMILY REVOC TRUST	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 17 SEABREEZE LANE (000013 000020 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: NEW HOUSE	
Insp. Date/Time: 03/11/2024 09:00	Project Type: NEW BUILDING	
Needed By Date: 03/11/2024		
Project Description:		
Inspection Notes:		
Inspection Type: FIRE STOPPING	Owner: OHR, NORMAN T	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 20 OLD BAY ROAD (000004 000003 000031)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/18/2024	Project: ADDITION AND RENOVATIONS	
Insp. Date/Time: 03/12/2024 09:00	Project Type: ADDITION	
Needed By Date: 03/12/2024		
Project Description: ADDITION AND RENOVATIONS		

Inspection Notes:		
Totals for FIRE STOPPING		Fees: 0.00
		Inspections: 2
Inspection Type: FOOTING		

Inspection Type: FOOTING	Owner: LOMAS, WILLIAM A	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 54 PORTSMOUTH AVENUE (000011 000037 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: BUILD 2 STORY GARAGE	
Insp. Date/Time: 03/06/2024 11:00	Project Type: NEW BUILDING	
Needed By Date: 03/06/2024		
Project Description: BUILD 2 STORY GARAGE		
Inspection Notes:		
Inspection Type: FOOTING	Owner: KINNALLY FAMILY TRUST OF 2012	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 26 LAUREL LANE (000016 000004 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/27/2024	Project: RENOVATIONS /RAZE GARAGE/ RENOVATE LIVING SPACE	
Insp. Date/Time: 03/27/2024 12:00	Project Type: RENOVATIONS	
Needed By Date: 03/27/2024		
Project Description: RENOVATIONS /RAZE GARAGE/ RENOVATE LIVING SPACE		
Inspection Notes:		
Totals for FOOTING		Fees: 0.00
		Inspections: 2
Inspection Type: FOUNDATION		
Inspection Type: FOUNDATION	Owner: LOMAS, WILLIAM A	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 54 PORTSMOUTH AVENUE (000011 000037 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: BUILD 2 STORY GARAGE	
Insp. Date/Time: 03/11/2024 09:30	Project Type: NEW BUILDING	
Needed By Date: 03/11/2024		
Project Description: BUILD 2 STORY GARAGE		
Inspection Notes:		
Totals for FOUNDATION		Fees: 0.00
		Inspections: 1
Inspection Type: INSULATION		
Inspection Type: INSULATION	Owner: SPRINGER, CURTIS H	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 98 CRANFIELD STREET (000017 000019 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/18/2024	Project: RENOVATE HOUSE	
Insp. Date/Time: 03/14/2024 09:00	Project Type: RENOVATIONS	
Needed By Date: 03/14/2024		
Project Description: RENOVATE 1ST FLOOR AND ADDITION		
Inspection Notes:		
Inspection Type: INSULATION	Owner: OHR, NORMAN T	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 20 OLD BAY ROAD (000004 000003 000031)	Inspected By:
Added Date: 03/18/2024	Project: ADDITION AND RENOVATIONS	
Insp. Date/Time: 03/14/2024 10:00	Project Type: ADDITION	
Needed By Date: 03/14/2024		

Inspection Notes:	Totals for INSULATION			Fees: 0.00	Inspections: 2
Inspection Type: LP PRESSURE TEST					
Inspection Type:	LP PRESSURE TEST	Owner:	BAKER, TODD C	Inspection Fee:	0.00
Inspection Status:	PASSED	Location (PID):	23 MAIN STREET (000013 000006 000000)	Inspected By:	RUSS BOOKHOLZ
Added Date:	03/05/2024	Project:	RENOVATE MAIN HOUSE		
Insp. Date/Time:	03/04/2024 10:00	Project Type:	RENOVATIONS		
Needed By Date:	03/04/2024				
Project Description:	RENOVATE MAIN HOUSE				
Inspection Notes:					
Inspection Type:	LP PRESSURE TEST	Owner:	LYNCH, ANN S REVOC TRUST	Inspection Fee:	0.00
Inspection Status:	PASSED	Location (PID):	20 LILAC LANE (000012 000021 00000A)	Inspected By:	RUSS BOOKHOLZ
Added Date:	03/18/2024	Project:	UNVENTED LP LOGSET INSTALL		
Insp. Date/Time:	03/19/2024 09:30	Project Type:	MECHANICAL		
Needed By Date:	03/12/2024				
Project Description:	UNVENTED LP LOGSET INSTALL				
Inspection Notes:					
Inspection Type:	LP PRESSURE TEST	Owner:	URBANEK, PAUL J & DONNA CO TRU	Inspection Fee:	0.00
Inspection Status:	PASSED	Location (PID):	49 LAUREL LANE (000011 000025 000000)	Inspected By:	RUSS BOOKHOLZ
Added Date:	03/26/2024	Project:	NEW GARAGE WITH ADU REBUILD DECKS		
Insp. Date/Time:	03/26/2024 09:00	Project Type:	RENOVATIONS		
Needed By Date:	03/26/2024				
Project Description:	NEW GARAGE WITH ADU REBUILD DECKS				
Inspection Notes:					
Inspection Type:	LP PRESSURE TEST	Owner:	COOK FAMILY REVOC TRUST	Inspection Fee:	0.00
Inspection Status:	PASSED	Location (PID):	17 SEABREEZE LANE (000013 000020 000000)	Inspected By:	RUSS BOOKHOLZ
Added Date:	03/26/2024	Project:	NEW HOUSE		
Insp. Date/Time:	03/26/2024 11:00	Project Type:	NEW BUILDING		
Needed By Date:	03/26/2024				
Project Description:					
Inspection Notes:					
Totals for LP PRESSURE TEST			Fees: 0.00	Inspections: 4	

Inspection Type: LP PT UNDERGROUND	Owner: STEBBINS, CANDICE M	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 119 PORTSMOUTH AVENUE (000016 000006 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/05/2024	Project: REBUILD AFTER FIRE	
Insp. Date/Time: 03/04/2024 09:30	Project Type: DEMOLITION	
Needed By Date: 03/04/2024		
Project Description: REBUILD AFTER FIRE		
Inspection Notes:		
Inspection Type: LP PT UNDERGROUND	Owner: URBANEK, PAUL J & DONNA CO TRU	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 49 LAUREL LANE (000011 000025 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: NEW GARAGE WITH ADU REBUILD DECKS	
Insp. Date/Time: 03/26/2024 09:00	Project Type: RENOVATIONS	
Needed By Date: 03/26/2024		
Project Description: NEW GARAGE WITH ADU REBUILD DECKS		
Inspection Notes:		
Totals for LP PT UNDERGROUND		Fees: 0.00
		Inspections: 2

Inspection Type: ROUGH ELECTRIC		
Inspection Type: ROUGH ELECTRIC	Owner: ROSENFELD, JAMES P 1995 TRUST	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 39 WENTWORTH ROAD (000013 000026 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/28/2024	Project: DRYWALL BASEMENT, ATTIC, ADD NEW WINDOW/ DOOR	
Insp. Date/Time: 03/28/2024 09:00	Project Type: RENOVATIONS	
Needed By Date: 03/28/2024		
Project Description: DRYWALL BASEMENT, ATTIC, ADD NEW WINDOW/ DOOR		
Inspection Notes:		
Inspection Type: ROUGH ELECTRIC	Owner: COOK FAMILY REVOC TRUST	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 17 SEABREEZE LANE (000013 000020 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/05/2024	Project: NEW HOUSE	
Insp. Date/Time: 03/12/2024 09:30	Project Type: NEW BUILDING	
Needed By Date: 03/05/2024		
Project Description:		
Inspection Notes:		
Inspection Type: ROUGH ELECTRIC	Owner: OHR, NORMAN T	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 20 OLD BAY ROAD (000004 000003 000031)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/18/2024	Project: ADDITION AND RENOVATIONS	
Insp. Date/Time: 03/12/2024 09:00	Project Type: ADDITION	
Needed By Date: 03/12/2024		
Project Description: ADDITION AND RENOVATIONS		

Inspection Notes:

Inspection Type: ROUGH ELECTRIC
Inspection Status: PASSED
Added Date: 03/26/2024
Insp. Date/Time: 03/06/2024 09:00
Needed By Date: 03/06/2024
Project Description: GUEST BATH ROOM RENOVATION
Inspection Notes:

Owner: BOGOSIAN, JOSEPH H.
Location (PID): 53 MARINA HEIGHTS (000002 000035 000000)
Project: GUEST BATH ROOM RENOVATION
Project Type: RENOVATIONS

Inspection Fee: 0.00
Inspected By: RUSS BOOKHOLZ

Totals for ROUGH ELECTRIC		Fees: 0.00	Inspections: 4
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Inspection Type: ROUGH FRAME
Inspection Status: FAILED
Added Date: 03/28/2024
Insp. Date/Time: 03/20/2024 09:00
Needed By Date: 03/20/2024
Project Description: DRYWALL BASEMENT, ATTIC, ADD NEW WINDOW/ DOOR
Inspection Notes: CANT HAVE ELECTRIC BOXES IN CLOSET

Owner: ROSENFELD, JAMES P 1995 TRUST
Location (PID): 39 WENTWORTH ROAD (000013 000026 000000)
Project: DRYWALL BASEMENT, ATTIC, ADD NEW WINDOW/ DOOR
Project Type: RENOVATIONS

Inspection Fee: 0.00
Inspected By: RUSS BOOKHOLZ

Inspection Type: ROUGH FRAME
Inspection Status: PASSED
Added Date: 03/18/2024
Insp. Date/Time: 03/12/2024 09:00
Needed By Date: 03/12/2024
Project Description: ADDITION AND RENOVATIONS

Owner: OHR, NORMAN T
Location (PID): 20 OLD BAY ROAD (000004 000003 000031)
Project: ADDITION AND RENOVATIONS
Project Type: ADDITION

Inspection Fee: 0.00
Inspected By: RUSS BOOKHOLZ

Totals for ROUGH FRAME		Fees: 0.00	Inspections: 2
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Inspection Type: ROUGH MECHANICAL
Inspection Status: PASSED
Added Date: 03/05/2024
Insp. Date/Time: 03/04/2024 10:00
Needed By Date: 03/04/2024
Project Description: RENOVATE MAIN HOUSE
Inspection Notes:

Owner: BAKER, TODD C
Location (PID): 23 MAIN STREET (000013 000006 000000)
Project: RENOVATE MAIN HOUSE
Project Type: RENOVATIONS

Inspection Fee: 0.00
Inspected By: RUSS BOOKHOLZ

Inspection Type: ROUGH MECHANICAL	Owner: COOK FAMILY REVOC TRUST	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 17 SEABREEZE LANE (000013 000020 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: NEW HOUSE	
Insp. Date/Time: 03/11/2024 09:00	Project Type: NEW BUILDING	
Needed By Date: 03/11/2024		
Project Description: GUEST BATH ROOM RENOVATION		
Inspection Notes:		
Inspection Type: ROUGH MECHANICAL	Owner: BOGOSIAN, JOSEPH H	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 53 MARINA HEIGHTS (000002 000035 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: GUEST BATH ROOM RENOVATION	
Insp. Date/Time: 03/06/2024 09:00	Project Type: RENOVATIONS	
Needed By Date: 03/06/2024		
Project Description: GUEST BATH ROOM RENOVATION		
Inspection Notes:		
Totals for ROUGH MECHANICAL		Fees: 0.00
		Inspections: 3

Inspection Type: ROUGH PLUMBING	Owner: LOMAS, WILLIAM A	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 54 PORTSMOUTH AVENUE (000011 000037 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/28/2024	Project: BUILD 2 STORY GARAGE	
Insp. Date/Time: 03/21/2024 05:00	Project Type: NEW BUILDING	
Needed By Date:		
Project Description: BUILD 2 STORY GARAGE		
Inspection Notes: UNDERGROUND WATER CONNECTION TO ADU		
Inspection Type: ROUGH PLUMBING	Owner: COOK FAMILY REVOC TRUST	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 17 SEABREEZE LANE (000013 000020 000000)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/26/2024	Project: NEW HOUSE	
Insp. Date/Time: 03/11/2024 09:00	Project Type: NEW BUILDING	
Needed By Date: 03/11/2024		
Project Description:		
Inspection Notes:		

Inspection Type: ROUGH PLUMBING	Owner: OHR, NORMAN T	Inspection Fee: 0.00
Inspection Status: PASSED	Location (PID): 20 OLD BAY ROAD (000004 000003 000031)	Inspected By: RUSS BOOKHOLZ
Added Date: 03/18/2024	Project: ADDITION AND RENOVATIONS	
Insp. Date/Time: 03/12/2024 09:00	Project Type: ADDITION	
Needed By Date: 03/12/2024		
Project Description: ADDITION AND RENOVATIONS		
Inspection Notes:		

Inspection Type: ROUGH PLUMBING
Inspection Status: PASSED
Added Date: 03/26/2024
Insp. Date/Time: 03/06/2024 09:00
Needed By Date: 03/06/2024
Project Description: GUEST BATH ROOM RENOVATION
Inspection Notes:

Owner: BOGOSIAN, JOSEPH H
Location (PID): 53 MARINA HEIGHTS (000002 000035 000000)
Project: GUEST BATH ROOM RENOVATION
Project Type: RENOVATIONS

Inspection Fee: 0.00
Inspected By: RUSS BOOKHOLZ

Totals for	ROUGH PLUMBING	Fees:	0.00
		Inspections:	4



SETTLED 1623
INCORPORATED 1693

Town of New Castle
NEW CASTLE, NH 03854-0367

Memo

To: Mike Tully, Town Administrator
From: Chris Robillard, Public Works Director
cc: N/A
Date: 3/29/24
Re: DPW March Report

February DPW work consists of 61 completed work orders including the following highlights:

- Town Hall office reconfiguration
- Playground site preparation (on hold now due to weather)
- Clean up of the Commons
- Building of 8 new picnic tables (in progress)

Commons & Rec Desk:

- 64 new Rec Desk profiles created; 99 reservations made at the rec center for 199 hours of use
- Currently have 9 total weddings reserved, all through Rec Desk; Pavilion and Non-resident sales set to begin May 1st
- Seasonal staff posting was put up on Facebook, NHMA, and the town's website; currently have

Roads:

- Safepath project completion awaiting hydrant replacement and paving season to begin
- TAP Grant now needs preferred alternative selected by the town and scheduling of public meeting (anticipated for mid-May)

Buildings:

- Town Hall – Remediation complete; masonry work in progress; window replacement in progress
- Public Safety – Flooring replacement project awaiting scheduling

Water/Sewer/Stormwater:

- Continuing Lead Service Line Inventory
- Mapped all sewer manholes for the watertight cover replacement project