

December 1, 2023

Dear New Castle residents,

Thank you for your patience as we navigate the temporary closure of the Town Hall building. Although I will not be physically in the office, I am still available via email and encourage you to *please email me* at [townclerk@newcastlenh.org](mailto:townclerk@newcastlenh.org) with any questions or concerns.

In the interim, Town Clerk's office in Greenland has graciously offered to help us with all DMV related transactions. This includes new (or new to you) vehicle registrations, registration renewals, vehicle plate issues, etc. If you are registering a new (to you) vehicle, *these must be completed in person in Greenland.*

If you are renewing an existing registration, you may continue to use the **E-Reg** feature that can be found on the Town of New Castle main website page, or click here [EB2Gov ERegistration](#). Greenland will process these transactions and mail the new registration and decals to you just as we would.

***\*Please do not drop off or mail renewals/checks to the New Castle Town Clerk's office until further notice\*.***

Greenland Town Clerk's office information:

- 11 Town Square
- Greenland, NH 03840
- 603-431-7111 Ext. 1
- Marge Morgan, Town Clerk/Tax Collector
- Amy Bauer, Deputy Town Clerk/Tax Collector
- Hours: Monday – Friday, 8:30 – 4:00
- Payment accepted: Cash, checks (**please note, two checks will be required**), **No credit cards**
- Always bring your driver's license with you

For **absentee ballot requests**, please click here [Absentee Ballot Application for State Election | State of New Hampshire \(nh.gov\)](#). Fill the form out accurately and completely, then mail it back to:

Lisa English, Town Clerk

PO Box 367

New Castle, NH 03854

The Absentee Ballot will be distributed/mailed to voters as soon as they are available.

For **Vital Records** (birth certificates, marriage licenses, etc.), residents may go to any Town Clerk's office in New Hampshire, or click here [NH-SOS - Request for Certificates](#) to make requests directly to the State.