

Town of New Castle
Water & Sewer Commission
Agenda
Thursday, January 18, 2024, 1:00PM
Town Hall Conference Room

From: Richard White, Chair

To: Board Members: Pam Cullen (SB Liaison); Carl Roediger, Vice Chair; Scott Stringham; Lorn Buxton; Larry Doyle; Steve Johnson; Jim Rini; Chris Robillard (PW Supr.)

1. Public Questions
2. Individual Applications/Petitions
3. Review & Approve Minutes of December 21, 2023
4. Financials
 - a. Review, approve and sign checks.
 - b. Commitments approval
 - c. Accountant's report
5. Select Board's Report
 - a.
6. Superintendent's Report
 - a. 2023 "Big Ticket" purchases – 1 Item Left to Purchase Tripod / Safety
 - b. Water/Sewer Software Enhancements, Credit Card Payments, 98% Complete
 - c. Sewer Smoke Testing – PDF format
 - i. Develop Sample Letter to Homeowner's
 - d. Sewer Manhole Remediation Phase 1 – 2023 CWSRF Project
 - i. Summer 2024 Construction
 - ii. May 2024 Town Meeting Approval
 - iii. Engineering - Wetland Permits
 - iv. Engineering - Davis Bacon Contract & Buy American
 - e. Portsmouth Avenue Sewer Air Release Valve Replacement Update, waiting for MAC Construction, Winter Work – Scheduled?
 - f. Camera Piscataqua Street Sewer Main – Spring 2024, Cost?
 - g. Force Main Wrap Around Very Minor Leak under the Sawtelle Bridge
 - h. Cleaning of the grease at Quarterdeck Lane Pump Station – Billing WBTS Hotel
 - i. Storm Surge Inflows on Wednesday 1/10/24 & Saturday 1/13/24
7. New Business
 - a. FY 2023 Annual Town Report due by 2/24/2024
 - b. Steamboat Lane Pump Station

- i. New Access Ladder to drywell
 - ii. Submergible Pumps Upgrade
- 8. Continuing Business
 - a. Town's Masterplan – Water / Sewer Input
 - b. Ordinance Change – Water / Sewer Billing Cycles
 - i. Amendment to Section 5.4.1 Quarterly Billing
 - c. FYI 2025 Budget Schedule –
 - i. **1st Draft Due 1/18/2024**
 - ii. **Final Due 3/21/2024**
 - d. "Irons In The Fire" Monthly Spreadsheet
 - e. Underwood Engineering status updates:
 - i. Status report on the pump stations electrical project
 - ii. Water asset management plan
 - iii. Sewer asset management plan
 - 1. Sewer rate study proposal
 - iv. Sawtelle bridge force sewer main replacement design
 - f. Peirce Island Waste Water Treatment Facility – New Castle is Co-Permittee under U.S. EPA rules –
 - i. O&M Sewer Manual Requirements under PI WWTF NPDES Permit as a Co-Permittee
- 9. Any Other Business for the Board
 - a. February 2024 Meeting Date (02/15/2024 @ 1:00 PM)
- 10. Adjourn