

Town of New Castle
Water & Sewer Commission
Agenda
Thursday, March 21, 2024, 1:00PM
Town Hall Conference Room

From: Richard White, Chair

To: Board Members: Pam Cullen (SB Liaison); Carl Roediger, Vice Chair; Scott Stringham; Lorn Buxton; Larry Doyle; Steve Johnson; Jim Rini; Chris Robillard (PW Supr.)

1. Public Questions
2. Individual Applications/Petitions
3. Review & Approve Minutes of February 15, 2024
4. Financials
 - a. Review, approve and sign checks.
 - b. Commitments approval
 - c. Accountant's report
- 5. FY 2025 Budget Review - Final Due 3/21/2024**
 - a. Percentages of Increases –
 - i. Salaries / Benefits –
 - ii. Portsmouth's 6% Increase of Rates –
 - iii. Operations & Maintenance –
 - b. Water Rate –
 - c. Sewer Rate –
6. Select Board's Report
 - a.
7. Superintendent's Report
 - a. Water O&M Projects Review
 - b. Sewer O&M Projects Review
8. New Business
 - a. 2023 NHDES Water Sanitary Survey
9. Continuing Business
 - a. Sewer Manhole Remediation Phase 1 – 2023 CWSRF Project
 - i. #1 on the list for a Clean Water State Revolving Fund loan for \$77,000 with \$19,250 forgiveness.
 - ii. UE contract for \$3,500 for wetland permits being paid out of FY2024 Operating Fund.
 - iii. Build American Buy American - Cost of SMH Watertight Frames & Covers
 - iv. Davis-Bacon Wage Rates & Reporting

- v. Withdraw 2023 CWSRF Application Request based on the following:
 - 1. Frames / Covers cost less \$300 to \$400 per SMH.
 - 2. Lower wage rates
 - 3. No reporting to NHDES
 - 4. Most likely will not get State approval until the end of summer.
 - 5. No interest on the SRF loan
 - 6. Utilize Capital Reserve Funds
 - b. I&I Data Tracking – Steve Johnson Report
 - i. Pump station flows
 - ii. Daily rainfall
 - iii. Tides
 - c. “Irons In The Fire” Monthly Project Spreadsheets
 - d. Underwood Engineering status updates:
 - i. Status report on the pump stations electrical project
 - ii. Water asset management plan
 - iii. Sewer asset management plan
 - 1. Sewer rate study proposal
 - iv. Sawtelle bridge force sewer main replacement design
 - e. Peirce Island Waste Water Treatment Facility – New Castle is Co-Permittee under U.S. EPA rules –
 - i. Create an online account with the EPA to meet their reporting requirements for NPDES Permit #NH0100234
10. Any Other Business for the Board
- a. April 2024 Meeting Date (04/18/2024 @ 1:00 PM)
11. Adjourn