

Town of New Castle
Water & Sewer Commission
Agenda
Thursday, February 15, 2024, 1:00PM
Town Hall Conference Room

From: Richard White, Chair

To: Board Members: Pam Cullen (SB Liaison); Carl Roediger, Vice Chair; Scott Stringham; Lorn Buxton; Larry Doyle; Steve Johnson; Jim Rini; Chris Robillard (PW Supr.)

1. Public Questions
2. Individual Applications/Petitions
3. Review & Approve Minutes of January 18, 2024
4. Financials
 - a. FYI 2025 Budget Review
 - i. **1st Draft Due 2/15/2024**
 - ii. **Final Due 3/21/2024**
 - b. **Review, approve and sign checks.**
 - c. **Commitments approval**
 - d. **Accountant's report**
5. Select Board's Report
 - a.
6. Superintendent's Report
 - a. Water O&M Projects Review
 - b. Sewer O&M Projects Review
7. New Business
 - a. Sewer Manhole Remediation Phase 1 – 2023 CWSRF Project
 - i. **Underwood Engineers – ESR #23 – Wetland Permitting Approval**
 - ii. Cost of SMH Watertight Frames & Covers
 - b. I&I data tracking
 - i. Pump station flows
 - ii. Daily rainfall
 - iii. Tides
8. Continuing Business
 - a. FY 2023 Annual Town Report due by 2/24/2024
 - b. Steamboat Lane Pump Station
 - i. New Access Ladder to Drywell – To be added to the Electrical Upgrades Project
 - ii. Submersible Pumps Upgrade
 - c. Ordinance Change – Water / Sewer Billing Cycles

- i. Amendment to Section 5.4.1 Quarterly Billing
 - ii. Public Hearing Scheduled on 2/20/2024
 - d. "Irons In The Fire" Monthly Project Spreadsheets
 - e. Underwood Engineering status updates:
 - i. Status report on the pump stations electrical project
 - ii. Water asset management plan
 - iii. Sewer asset management plan
 - 1. Sewer rate study proposal
 - iv. Sawtelle bridge force sewer main replacement design
 - f. Peirce Island Waste Water Treatment Facility – New Castle is Co-Permittee under U.S. EPA rules –
 - i. Create an online account with the EPA to meet their reporting requirements for NPDES Permit #NH0100234
- 9. Any Other Business for the Board
 - a. March 2024 Meeting Date (03/21/2024 @ 1:00 PM)
- 10. Adjourn