

Date Application Received _____ (office use only)

**Town of New Castle
Historic District Commission
Application for Certificate of Approval**

REQUIREMENTS: [Note: For Projects over \$10,000, Work Sessions are strongly recommended] applicant must submit a list of abutters and materials for review three weeks before the hearing to the town hall.

Owner: _____ Applicant (if different): _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Signature of Applicant: _____

Location/Address of Property: _____ Map: _____ Lot: _____

Narrative of ALL work to be done to exterior of the property (attached additional pages as needed):

**Notice of Approval/Denial
Action Taken at Public Hearing**

Application is: _____ Approved _____ Denied _____ Conditionally Approved

Explanation of Decision/Stipulations:

Date of Approved plans(Chair to initial and date each page):

HDC Chair Signature: _____ Date: _____

If approved, I hereby acknowledge that all changes or variations in the design as presented this date shall require further Historic District Commission review and approval. Construction must begin within one year of approval.

Owner/Applicant Signature: _____ Date _____

