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**MINUTES OF THE MASTER PLAN COMMITTEE MEETING
NOVEMBER 1, 2023
IN TOWN HALL**

Members Present: Lorne Jones, Rodney Rowland, Peter Schwab, Conni White, Pamela Yonkin

Members Absent: Jane Lannon, Kathy Richards

Others Present: Dave McGuckin, Hank Stebbins

Chair Yonkin opened the meeting by asking for approval of the two previous meetings' minutes. *Mr. Rowland made a motion to APPROVE as written the minutes to the meeting of the Master Plan Committee on October 16, 2023. Mr. Schwab seconded. Motion carried unanimously.*

Mr. Schwab made a motion to APPROVE as written the minutes to the meeting of the Master Plan Committee on August 14, 2023. Mr. Rowland seconded. Motion carried unanimously.

Mr Rowland reported on his conversation with the Rockingham Planning Commission and the NH Division of Historical regarding the best way to address the current concerns facing the HDC. His conclusion is that the HDC has the authority it needs to continue the area form survey (as previously approved and funded by the State) and work through improved zoning code language and RSA enforcement. The formation of a Heritage Commission at this time would distract from this work. He feels the HDC needs to stay focused on managing change in the district and the tools it needs to do this job well.

The committee discussed the vision section of the Housing and Land Use section of the plan to strengthen that section.

Mr. McGuckin wanted to make sure the Causeway improvement project is emphasized in the plan to insure State support.

Other corrections and edits were suggested by each committee member.

Chair Yonkin will revise the MP document per the comments discussed at the meeting on this date and will forward it to all Cte members and Jenn Rowden for her comments. If any Cte member has any changes, they should contact Chair Yonkin right away. Chair Yonkin will then incorporate all those final comments and issue the draft document that will be distributed to all community members attached to the announcement of the Public Input Session on November 30th.

The MP Cte members briefly discussed the format for the Public Input Session. More discussion will take place at the next meeting of the MP Cte, but the tentative plan is as follows:

- Welcome and introduction
- Purpose of the Master Plan explained
- Review survey highlights
- List sections of the MP
- Section content: Each Cte person speak to his/her section of the plan ending with recommendations
- Final list of recommendations
- Questions at the end of all presentations

FUTURE TIMETABLE:

Post the announcement of the Public Input Session by **WEDNESDAY, NOVEMBER 15TH**.

The next meeting of the MP Cte will be on **MONDAY, NOVEMBER 20TH AT 5:30PM IN TOWN HALL.**

The public input session will be held on **THURSDAY, NOVEMBER 30TH AT 7PM IN THE MACOMBER ROOM.**

Respectfully submitted,

Darcy Horgan
Recording Secretary