

Final Cemetery Trustees Minutes

August 18, 2021

Commenced at 1501 hours at the New Castle Library Building with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): Phil Corbet, CMA, and Ken McDonald (town TAP representation)

July minutes approved.

TAP / Safepath

Phil Corbett, CMA, and Ken McDonald discussed the TAP project (Beach Hill Road to Pit Lane) as it relates to what they (previously) perceived to be the Tarlton Cemetery boundary.

Carol advised the TAP committee that the Tarlton cemetery consists of five acres of burials and purchased plots. Carol discovered that layouts of the cemetery depict that all lots run right up to the edge of Wentworth Road. Additionally, she recently located an 1867 deed where John E. Yeaton is “buying” eight lots, four of which directly abut the roadway.

The trustees recognize the community benefits of the TAP project but are entrusted to preserve the integrity of all burial grounds in the town of New Castle, as authorized by state law. With that, the trustees can waive certain state RSAs and can approve construction within 25 feet of a cemetery – private or public. The trustees agreed to delay a decision pending a report by an archeologist who specializes in burial grounds and who can determine if any portion of the project would disrupt the integrity of existing burials. The TAP committee would still need approval from the property owner for any such survey.

Budget

Remaining budget: \$21,683.00

Burials / Paperwork / Purchases / Memorials

Reminder: Burials can only be scheduled between April 15th and November 15th in *any* New Castle Cemetery.

Oceanside:

1. Family is burying Damon Frampton, Sr, **August 28th**, around 4PM. He will be buried with Eunice and Jeffrey in 7,38. Paperwork has been received. Tim Griffin is available to assist.
2. Paperwork is **pending** for Rebecca Burke. Burial date TBD. Purchase is being made by her daughter, Katie Brodigen.
3. Missy Wilich is contacting Tim Griffin, directly. Paperwork has been received. Burial date for Martha Whitney Steers is **September 6th or 7th**.
4. Tracy Miles and her father Arthur Miles have purchased lot 16,5 her mother/his wife, Shirley Miles (DOD: October 15, 2020). Paperwork has been received and has been signed by the trustees. The cremation certificate has also been received.

Riverside:

1. Louise Aspen to be buried. Paperwork is **pending**.
2. The Malloy Family is working with Syphers Monuments. They have chosen a monument similar to Andrew White's stone. The trustees have approved their proposed monument.

Maintenance

1. Micum removed the yew bush from the Groton lot, along with the listing cedar, on August 10th.
2. Removal of shed is still pending.
3. Clean up of the forsythia in Marvin is still needed, and the brush in Riverside still need to be removed.
4. Terri will speak with the school regarding dead trees on the property line shared with Marvin cemetery.
5. Terri will readdress with all the selectman re: brush, piles, dumping, and burns on phase II property of Oceanside.
6. Eric Johnson would like Seacoast Memorials to straighten out his gravestone at Oceanside, 43,6R. Carol has confirmed that it appears "tipped." He will address it with Seacoast Memorials, himself.
7. Other areas of concern at Oceanside are just behind Eric Johnson's stone – the area between the Johnson stone and the McDonald stone needs fill, now that the ground has settled.

Flags

1. Dana Mayo's military marker and flag has been installed in Riverside.

Projects

1. Trustees of the Trust Fund are deciding what to do with the \$47 in interest credited to David Merrill.
2. Micum will try and reinstall solar light on Riverside cemetery flagpole.
3. Town accountant, Christiane, will help organizer Riverside records and re-number the "in-fill" spots between lots.
4. Trustees will remove Riverside sign from shed and place it on front gate.
5. Trustees need to locate a grave digger to back-up Tim Griffin.

Equipment and Supplies n/a

Rules and Regulation n/a

Meeting adjourned at 1715 hours.

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday, at 1530 hours.