

Cemetery Trustees Meeting Minutes

November 2020

Commenced at 1530 hours at the New Castle Library Building with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): n/a

Scheduled Burials / Paperwork / Memorials

1. Oceanside:
 - a. Allison Stebbins bench not yet installed.
 - b. Hal & Maria Winslow are planning a memorial for his parents Russell & Martha. Tim Griffin has marked the plot.
 - c. Carol has found paperwork that indicates that Jean Woodworth's cremains are buried in grave #1, lot 47,7. The stone is likely incorrectly placed in front Straw but should be in front of Winslow.
 - d. Mike Pridham will be buried in 2021. Family is deciding on a stone, lot 40,4R. Carol gave Newburyport Memorial Art Co. Tim Griffin's contact info. They'll work with him on monument placement.
2. Riverside:
 - a. Malloy corner markers to be installed by Seacoast Memorials to indicate plot location in 2021.

Pending Burials

1. Oceanside:
 - a. Jeanne Menger's cremains will be buried in 2021 in 39,7.
 - b. Mike Pridham will be buried in 2021.
2. Riverside:
 - a. Shirley Skidmore LeClaire died 11/17/2020 in CT and will be buried in 2021 in the Sheridan Skidmore lot at Riverside. Gilman Funeral Home has been sent the information sheet that the trustees need completed and also asked for the cremation form.
 - b. Woodman/Horning Cemetery Lot and possible burying Shirley (Owsley) Miles in it. Carol is researching the burials already there.

Plot Purchases/History

1. Paperwork was signed for Paul Hamblett's and Susan Haberstroh's purchases lots 47,14, 48,14, 46,7, 47,13.
2. Paperwork was signed for Ian and Linda Watters' purchase 42-11.
3. Steven Provencher - add in that he paid \$2,000 in 2008

Maintenance

1. Kai advised that he will be in New Castle on Friday, 11/20, to repair monuments, to include the re-repair of one by the Poole lot in Riverside.

2. GSPM cleaned up leaves in Riverside.
3. Tree removal at Marvin Cemetery pending. Cost will be split with the neighboring resident.
4. Seacoast Memorials still needs to complete Turmelle bench relocation and stabilize Kennedy stone and Shea bench.
5. White and Rais plots still need loam and fill.
6. A light needs to be installed in the cemetery trustees' space in the town garage.
7. Trash blown into Frost Cemetery from Henrys Market's trash bins.

Projects

1. Terri met with Rainscape regarding the waterline project. They replaced the rusted spigots and piping and winterized the line.
2. Oceanside wetlands vs not wetlands – controversial letter has been located and forwarded to the town selectmen. Safepath is apparently proposing to build a bike and walking path within this same area which is phase 2 of the cemetery development. No one from Safepath has considered notifying the cemetery trustees.
3. Terri spoke with the new building inspector regarding digitizing maps with cemetery locations.

Equipment and Supplies n/a

Rules and Regulations

No vehicles are allowed past the locked gates when the cemetery is closed from November – April without permission of the Trustees.

No trash, to include beer cans, wine bottles, etc. are to be left adjacent to stones or in the cemetery.

Meeting adjourned at 1700 hours.

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday 1530 hours.