

# Final Cemetery Trustees Meeting Minutes

February 17, 2021

Commenced at 1530 hours at the New Castle Recreation Building with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): n/a

January minutes approved.

## Burials / Paperwork / Memorials

Oceanside:

1. Jeanne Menger (casket?) burial will be July 16, 2021 at noon in 39,7 or 8.

Riverside:

1. Andrew White (casket) burial is proposed for May 8, 2021, at 11:00 am.

Regarding cremations, Tim Griffin has advised that there is no issue stacking cremains on top of each other or above caskets, but that the size of urns, soil conditions, and the depth available for proper coverage must be considered. Griffin stated that as many as 4-6 urns, medium-sized or smaller, can be stacked over a casket. Additionally, he recommended that tiles *not* be used over any cremains.

Regarding both cremains and caskets, Griffin advised that there are no depth requirements for burials citing that often rocky ledge is the biggest concern, limiting some casket burials to be shallow with just a thin layer of dirt and grass for cover.

Griffin further surmised that burials would be problematic in the proposed Phase II of Oceanside due to ledge, foundations from previous structures, and the pond.

## Plot Purchases/History

Discuss recommending to those intending to purchase a plot to have Tim Griffin probe for potential *prior* to purchase. Griffin will charge \$75 per plot to mark burials and \$75 per plot to probe for ledge, which can be paid to him, directly.

Oceanside:

1. Mark and Patricia Gardner would like to purchase a plot for their daughter, 48,9, which is adjacent to theirs at 48,10. (His parents' cremains are in 48,11.) He has already purchased two plots, so the purchase for their daughter will have to be under someone else's name.

## Maintenance

1. Kai to return in the spring for monument repairs.
2. Duffy to remove Riverside shed. Still pending. Griffin will provide him a deadline of the end of April, then other options will be sought.
3. Seacoast Memorials still needs to complete Turmelle bench relocation and stabilize Kennedy stone and Shea bench.
4. White and Rais plots still need loam and fill.
5. A light needs to be installed in the cemetery trustees' space in the town garage.

**Flags** n/a

**Budget**

1. Discussion regarding the repairs of the Riverside and Frost cemeteries' walls. Options were discussed regarding both this year's budget and next year's budget to address the issues.
2. Cemetery Trustees will be moved to CIP/Facilities to address capitol improvements.
3. Trustees will provide the select board a plan for the next 1-5 years of improvements, which includes Oceanside expansion as well as wall repairs.

**Projects**

1. Micum to try and reinstall solar light on Riverside cemetery flagpole, if the light still works.
2. Terri contacted Safepath to coordinate any potential development that would affect Oceanside Cemetery.

**Equipment and Supplies** n/a

**Rules and Regulations**

1. To also be added on the purchase forms, as well as the published rules and regulations: The ability of double stacking cremains and the stacking of cremains over casket burials will be determined by the size of the urns, soil conditions, and the available depth for burial.
2. Bases for monuments must be professionally installed by those who specialize in memorial installations.

**Budget**

The budget was discussed for the upcoming fiscal year and the trustees have decided to make a presentation to the appropriate town group regarding our budget request.

**Meeting adjourned at 1730 hours.**

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday 1530 hours.