

# Final Cemetery Trustees Meeting Minutes

April 21, 2021

Commenced at 1530 hours at the New Castle Recreation Building with trustees:

Carol White, Holly Fraumeni

Visitor(s): n/a

March minutes approved.

## Burials / Paperwork / Memorials

Oceanside:

1. Trustees should have received Aiko Asano's death certificate and cremation certificate at town hall so she can be buried with Sam Asano.
2. Patricia S. Wise R3- Lot 4R (right side) half lot for a full burial, **May 1, 2021**. Death certificate is needed – it could be at town hall at this time.
3. Gail Martens would like to bury her niece's (Kara Sewall) cremains in R36, 7, a 10x10 lot. The niece died February 5, 2020. Seacoast Memorials advised that they are preparing a flat granite marker (12"x24") and a concrete vault for cremains (12"x12"). Martens will look for a 11:00 a.m. service on the soonest day Tim Griffin is available. She is looking at April 26, 28, 29, or May 6. Carol will look for the paperwork at town hall. (April 26 will likely be unavailable.)
4. Paul Schepis would like his lots, 11, 3 & 11,4, probed. Tim Griffin will do this on May 1. His daughter died five years ago and the family is seeking **July 14, 2021**, for the burial. Carol will meet him early July to determine and mark the location in the lot. He plans to put one central marker (1/2 on each lot) with the family name and then flat markers for the burials. Syphers is doing the monument. Death and cremation certificates will be provided.
5. Jeanne Menger is still scheduled for **July 16, 2021**, at noon, but we still need the paperwork.
6. Martha Whitney Steers (relative of Missy Wilich, (cremains) burial **date TBD** in 4,5. Seacoast Memorial is creating the monument which will be installed shortly.

Riverside:

1. Carol White met with Tim Griffin on Friday, April 23, to determine the burial location for Andrew White on **May 8, 2021**.
2. Charlene Petlick (cremains) burial is schedule for **July 12, 2021**, at 10:00 am, in the Julia White, #10 lot.

## Plot Purchases/History

Oceanside:

1. Janet Sylvester purchased lot 10,5, a 5 x 10. Trustees signed paperwork.
2. Patricia Gardner's application and check has been received for cremation lot 48,9. Trustees signed paperwork.

Riverside: n/a

## Maintenance

1. Kai to return in the spring for monument repairs.
2. Duffly to remove Riverside shed. Date still pending. He is looking to borrow a flatbed trailer.

3. Seacoast Memorials still needs to complete Turmelle bench relocation and stabilize Kennedy stone and Shea bench.
4. White and Rais plots still need loam and fill.
5. A light needs to be installed in the cemetery trustees' space in the town garage.

### **Flags**

Riverside: Need a flag for Corp. James Smith. He's buried on the right, by the water, before the large evergreen, in part of the Pitts/Cullen lot.

**Budget** n/a

### **Projects**

1. Carol has updated the town maps to show all known cemeteries both with and without stones and provided it to the Building Inspector April 6<sup>th</sup>.
2. Oceanside expansion project is still pending a determination of wetlands by the selectmen.

**Equipment and Supplies** n/a

### **Rules and Regulations**

Review updates and changes regarding pruning and clearing in cemeteries requiring the approval of the cemetery trustees.

**Meeting adjourned at 1738 hours.**

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday at 1530 hours.