

Final Cemetery Trustees Meeting Minutes

May 18, 2021

Commenced at 1530 hours at the New Castle Recreation Building with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): n/a

April minutes approved.

Burials / Paperwork / Memorials

Oceanside:

1. Paperwork for the Asanos have been received. Cremain burials will be **June 4**.
2. Patricia S. Wise has been buried and paperwork has been received.
3. Trustees have received the cremations and death certificates for Joanne V. Schepis Stone. Cremains will be buried on **July 14**.
4. Paperwork for Karen Trager Sewell has been received.
5. Martha Whitney Steers (relative of Missy Wilich), cremains burial **date TBD** in 4,5. Seacoast Memorial is creating the monument which will be installed shortly. Paperwork has been received.
6. Jeanne Menger paperwork is pending.

Riverside:

1. Charlene Petlick (cremains) burial is scheduled for **July 12**, at 10:00 am, in the Julia White, #10 lot. Paperwork is pending.
2. Louise Aspen to be buried. Paperwork is pending.
3. Leonard Seagren's request for a monument has been approved, as long as there are burials. Carol will meet with him on Monday, May 24th, to view the lot.

Plot Purchases/History

Oceanside: n/a

Riverside: n/a

Maintenance

1. Kai to return in June for monument repairs.
2. Duffy to remove Riverside shed. Date pending.
3. Seacoast Memorials stabilized Kennedy stone but no base was added.
4. Shea bench has been moved but still needs a base.
5. White and Rais plots need additional loam and fill.
6. A light needs to be installed in the cemetery trustees' space in the town garage.

Flags – trustees will schedule a day prior to Memorial Day to place the memorial flags for veterans.

Budget n/a

Projects

1. On May 18, Terri spoke to Selectmen Tom Maher and Bill Stewart about no more dumping dirt/debris in in phase II of the Oceanside Cemetery as per request of cemetery trustees. Also spoke to them about wetlands issues in Phase II of Oceanside. They will get back to us on both items.
2. Solar lights for flagpoles in both Oceanside and Riverside.

Equipment and Supplies n/a

Rules and Regulations n/a

Meeting adjourned at 1739 hours.

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday at 1530 hours.