

# Final Cemetery Trustees Meeting Minutes

June 16, 2021

Commenced at 1529 hours at the New Castle Recreation Building with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): n/a

May minutes approved.

## Burials / Paperwork / Memorials

Oceanside:

1. Jeanne Menger's burial is still scheduled for **July 16, 2021**, at noon, and the trustees still need the paperwork. No other information has been made available.
2. Carol and Richard Syphers (Memorials) laid out Paul Schepis' lots 11,3 and 11,4. The upcoming burial of his daughter, Joanne Stone, will be in 11,4, **on July 14, 2021**.
3. Asanos' cremains have been buried on June 4 in 1,3. Sam and Aiko, his mother, are in 1,3, and Belinda is in 1,2.
4. Trustees have received a check from Chris Holt for \$2,000 for the purchase of lot 45,9.
5. Paperwork for Karen Trager Sewell has been received.
6. Martha Whitney Steers (relative of Missy Wilich) cremains burial **date remains TBD** in 4,5. Seacoast Memorial is creating the monument which will be installed shortly. Paperwork has been received.

Riverside:

1. Charlene Petlick (cremains) burial is scheduled for **July 12, 2021**, at 10:00 am, in the Julia White, #10 lot. Paperwork is pending. (Vern Wood)
2. Louise Aspen to be buried. Paperwork is pending.
3. Carol assisted Leonard Seagren to locate his lot. He is now in the process of ordering a monument for it. Cremains burial is pending.
4. Trustees will have Mike Petlick cut the yew bush to the ground on the Groton lot, per Groton's request.
5. Syphers Monument Co. has placed the foundation and stone on Andrew White's grave.
6. Timothy Malloy (son) is working with Seacoast Memorials in placing the memorial, yet Carol Malloy is working with Syphers Monuments. Vendor needs to be determined.
7. Shed needs to be removed for Malloy memorial to be placed. Terri has left messages (phone/text) for Duffy.

## Plot Purchases/History

Oceanside:

1. Katie Brodigan (Burke) is in the process of purchasing an Oceanside lot for the burial of her parents.

Riverside: n/a

### **Maintenance**

1. Kai fixed 3 broken stones and 2 leaning stones. Carol has submitted his bill for processing. Kai was asked if he would repair the broken post in Oceanside, but he graciously declined. Syphers was asked if he could repair it, but he is unable to schedule it, at this time.
2. Duffy to remove Riverside shed. Date pending.
3. Seacoast Memorials stabilized Kennedy stone but no base was added.
4. Shea bench has been moved but still needs a base.
5. White and Rais plots need additional loam and fill, along with grass seed. Petlick will address it, but the grass seed will need to be watered by the trustees/public works.
6. A light needs to be installed in the cemetery trustees' space in the town garage.
7. Micum will be asked to remove the listing evergreen in Riverside and the tree growing into the cemetery wall near Amazeen and Harris lots.
8. The Trustees greatly appreciate and wish to thank Eric Johnson for all his help maintaining the Tarlton Cemetery.

### **Flags**

1. Carol fixed the veteran flag marker at Frost. The two veterans are buried side by side and are both named Meshach Bell.
2. Holly replaced 7 missing flags from veterans' markers in Riverside.

### **Budget n/a**

### **Projects**

1. Solar lights for flagpoles in both Oceanside and Riverside.

### **Rules and Regulations**

1. The number of flat stones per lot will be considered on a case-by-case basis by the trustees.
2. Regarding winter burials: the current rules states, "There will be no interments during the winter seasons, from November 15 to April 15 of each year. Exceptions require written application and unanimous written approval of all the Trustees." Trustees will add in "Exceptions will only be considered when the date of burial is known and not in advance."

### **Equipment and Supplies n/a**

### **Meeting adjourned at 1735 hours.**

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday at 1530 hours.