

# Final Cemetery Trustees Minutes

September 15, 2021

Commenced at 1530 hours at the New Castle Library Building with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): n/a

**Minutes approved:** August

## TAP / Safepath

No word from Phil Corbett, CMA, and Ken McDonald regarding an archeological survey regarding burials along the right-of-way on Wentworth Road in the Tarlton cemetery.

## Budget

Remaining budget: \$20,458.00

## Burials / Paperwork / Memorials

Oceanside:

1. Paperwork **pending** for Rebecca Burke. Burial date TBD.
2. Katie Brodigan is in the process of purchasing an Oceanside lot for the burial of her parents – Burke. Still pending.
3. The Miles family have chosen the 5 x 10 foot lot, #16,5R.

Riverside:

1. Louise Aspen to be buried, paperwork **pending**.
2. The Malloy Family is working with Syphers Monuments. They have chosen a monument similar to Andrew White's stone. The trustees have approved their proposed monument. Terri met with Tim Mallow on Friday, September 3<sup>rd</sup>, to review placement of the stone. Terri met with Tim Griffin on September 8<sup>th</sup> who confirmed that there was room in the 6x8 lot for a full burial, to include a vault.
3. George B. Almgren, Jr, who passed away last year, was buried on Saturday, **August 28th**, at 10am, in the Almgren lot, in the same grave with his mother. (J. Verne Wood Funeral Home)

## Maintenance

1. Removal of shed is still pending. Terri will contact New Castle Public Works to tear it down. If anyone is interested in the shed, contact Carol White.
2. Clean up of Marvin forsythia and the brush in Riverside needs to be removed.
3. Terri will contact the school principal regarding the dead trees to see if they will split the cost of removing them. It is a safety issue. Micum has provided an estimate:
  - Crew and equipment mobilization fee. \$150
  - Remove two large dead ash trees next to the access lane to Marvin Cemetery. Cut stumps as low to the ground as possible. \$3200
  - **Total cost: \$3350**

4. Terri will readdress with all the selectman re: brush, piles, dumping, and burns on phase II property of Oceanside.
5. Mike Petlick has been requested to fill loam in the areas needed. Terri will also ask if he will take on a special project of edging around flat stones in Riverside.

**Flags** n/a

**Projects**

1. Micum to try and reinstall solar light on Riverside cemetery flagpole.
2. Town accountant, Christiane, will help organizer Riverside records and re-number the “in-fill” spots between lots.
3. Remove Riverside sign from shed and place it on front gate.
4. Find a grave digger to back-up Tim Griffin.

**Equipment and Supplies** n/a

**Rules and Regulations**

Vaults are required for full burials in Oceanside.

Monument Repairs: Limited funds are budgeted annually for monument repair and will be spent on a priority basis.

**Meeting adjourned at 1722 hours.**

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held at the town recreation building until further notice, on the third Wednesday, at 1530 hours.