

## **CEMETERY TRUSTEES AGENDA**

**February 21, 2024**

*All New Castle Cemeteries Open Annually from April 15—November 15*

Call to order: 4:30 PM

Cemetery Trustees Present: Terri Golter, Maisley Jones, Rodney Rowland

Visitors: Jane Finn

Minutes approval: January minutes approved 4:30 PM.

### **Safepath/TAP:**

- No updates

### **Budget for Fiscal Year 2023 (01JUL23-30JUN24)**

**Remaining budget:** January 31, 2024 = \$13,470.22

### **Burials/Paperwork/Memorials**

#### **Oceanside Burials:**

- None

#### **Oceanside Paperwork:**

1. Trustees discussed upgrading the Oceanside Map with a graphic artist.

#### **Riverside Burials:**

- None

#### **Riverside Paperwork:**

- N/A

#### **Marvin:**

1. Tree service cut the trees in Marvin ROW during the past week.

#### **Tarleton Burials:**

- N/A

### **Maintenance and Projects**

#### **Frost:**

1. Stonewall needs repair. Historic New England may have funding for it. Terri has an estimate/quote for the stonewall repair and Rodney will take the lead on contacting Historic New England.

**Marvin:**

- None

**Prescott:**

- None

**Oceanside:**

1. Post-holiday cleanup of holiday decorations done by Terri.
2. TFM Surveyors completed field work, set remaining points February 8, 2024.

**Riverside:**

1. Post-holiday cleanup of holiday decorations done by Maisley and Rodney.

**Tarlton:**

**Equipment and Supplies**

1. Terri purchased file folders and supplies to complete filing/organizing cemetery trustee file drawers.

**Rules and Regulations**

1. Cemetery trustees unanimously voted that: No lighting of any kind (including solar, battery operated, electric, etc.) allowed in town cemeteries.
2. Discussed who can purchase plots in New Castle is located on the town website. We will be updating form at the next meeting.

**Other:**

1. Rodney Rowland sworn in on February 6, 2024, as new Cemetery Committee Trustee. Thanks for joining us and welcome Rodney!
2. Terri completed and filed the Cemetery Committee update for Annual Report.
3. Trustees sent an e-mail to Ms. Laurie Clark on January 24, 2024 to inform her that we discussed and voted unanimously to decline her request to take over Clark Cemetery. We confirmed that e-mail is received.
4. Independent Archaeological Consulting of Dover, NH requests to practice ground penetrating radar (GPR). Cemetery Committee votes unanimously if they would like to practice, train in the cemeteries. We ask for advanced notice and a report of any findings.
5. Chicken coop off Colonial Lane may be too close to cemetery. Asking town building inspector to forward a copy of the letter that was submitted to the property owner. (90-day law states that temporary structures must be removed within 90 days.) Committee will contact the NH State Cemetery Association about temporary structure.
6. Individual requests permission to keep battery operated lights on a tree in a pot on their plot in Oceanside Cemetery. Trustees voted unanimously to deny request for keeping lights installed in any cemeteries. No lighting of any kind (including solar, battery operated, electric, etc.) allowed in town cemeteries.
7. Individual requests location of spouse's burial in Oceanside (R1, Lot 6). Must follow up with gravedigger and/or monument company for location. 4X5 Row 1, Lot 6. Terri will call gravedigger Tim.

8. Individual requests to purchase for Row 46, Lot 1 and 2, in Oceanside. Need first to confirm that another family (Wilcox) has not purchased Lot 1, Lot 2 is confirmed available.
9. We have located the graves in Riverside Cemetery Dr. William Smart and family. This may include Ann Wentworth Smart, poet from New Castle.