

Final Cemetery Trustees Minutes

February 16, 2022

Commenced at 1530 hours at the New Castle Town Hall Conference Room with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): N/A

Meeting commenced: 1528 hours

Minutes approved: January 2022

TAP / Safepath Trustees are standing by to review an updated Safepath plan indicating boundary markers and distances from Phase 2 – Oceanside property.

Budget

Remaining budget: \$14,375.50

Burials / Paperwork / Memorials

Oceanside:

1. Rebecca Schwartz-Despres would like to purchase row 39, 1,2, and 3 (2 full lots and ½ lot) for Ira and Jennifer Schwartz who live on Main Street. Carol confirmed that they do, indeed, want all three lots.

Riverside: n/a

Maintenance

1. Removal of shed in Riverside is still pending.
2. Micum Davis of Cornerstone Tree Care has cut down the large dead ash tree located on the property line of the right of way to Marvin Cemetery and the elementary school. He left a large “snag” of the ash for the hibernating wildlife located within and removed two additional dead trees just beyond. The total bill was \$3,400. Terri has clarified to school administrators that they (agreed to) pay \$1,675 directly to Cornerstone and \$1,725 would be paid from the cemetery trustees’ fund. Though the original agreement was to split the cost, the trustees will pay the additional \$50 charged.
3. The Trustees have forwarded a letter to the Selectmen requesting that the brush piles, dumping, and burns on the phase II property of Oceanside stop. A reply remains pending.
4. Terri has advised the PD that the Cemetery Trustees are not responsible for the recent tree trimming at Riverside.

Flags n/a

Projects

Oceanside

1. Signs to be refurbished and replaced – color scheme has been selected and an estimate has been provided. Trustees will order the new signs for the Portsmouth Sign Company to be PVC at the price \$917.

2. Carol will contact Platinum Fence Company in Hampton regarding iron fence and gate that needs to be repainted.
3. Broken granite posts to be repaired or replaced, along with the chain.
4. Flowers and landscaping at entrance.
5. Loam and seed the low spots on the grounds.

Riverside

1. Shed needs to be removed and the area needs to be landscaped for additional cremation burials.
2. Water spigot needs to be installed at the waterline by the entrance gate
3. Loam and seed the low spots on the grounds.
4. Micum to try and reinstall solar light on Riverside cemetery flagpole.

Other: Organize cemetery records today at 1600 hours.

Equipment and Supplies n/a

Rules and Regulations

Need to reconsider number of flat stone plaques per lot for cremains.

Elections in May:

Carol will be running for a two-year term and Terri will be running for a three-year term. Candidates to apply in March.

Meeting adjourned at 1555 hours.

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held on the third Wednesday, at 1530 hours, in the Conference Room at the New Castle Town Hall, unless otherwise posted.