

# Final Cemetery Trustees Minutes

**March 16, 2022**

Commenced at 1533 hours at the New Castle Town Hall Conference Room with trustees:

Carol White, Terri Golter, Holly Fraumeni

Visitor(s): N/A

**Meeting commenced:** 3:30 pm

**Minutes approved:** February 2022

**TAP / Safepath** Trustees are standing by to review an updated Safepath plan indicating boundary markers and distances from Phase 2 – Oceanside property.

## **Budget**

Remaining budget: \$11,855.30

## **Burials / Paperwork / Memorials**

Oceanside: Brooks Kennedy, passed on 03/14/2022. Farrell Funeral home is in charge of the arrangements. Carol has forwarded to his wife, Mary, Tim Griffin's phone number so she can contact him to set up the burial of cremations after April 15. Oceanside Lot 44,7R. (veteran)

Riverside: Paul G. Amazeen (Leland, NC) would like for him, his wife Caroline J., and their daughter, Regina J. Amazeen, to have their cremains (eventually) buried in the family lot, specifically alongside his paternal descendants (great grandfather, Luther, grandfather, Luther M., and father, Gerard B.) He would also like to place a new headstone for the three of them between the Raymond and Gerard B. headstones. Trustees agreed that a similar headstone can be best placed behind the two referenced, centered, closer to the cemetery wall, or a flat stone between.

Tarlton: Sylvia Harrison Tabbutt and Ellie Tabbutt will be buried in the Tabbutt lot on Pit Lane. Terri is working with the family. They will be cremations.

## **Maintenance**

1. Removal of shed is still pending.
2. The Trustees previously forwarded a letter to the Selectmen requesting that the brush piles, cutting, dumping, and burns on the phase II property of Oceanside stop. More recently, Terri advised Selectman McGuckin and Chief White of recent trimming in Riverside. The Trustees have forwarded another letter to the Selectmen and requested that the police monitor the cemetery. During the recent Select Board meeting, Selectman McGuckin respectfully requested that nobody do any trimming in either cemetery, Riverside or Oceanside, and that only the Cemetery Trustees and their designates have the authority to do so.
3. The NCHS has made the large doors on the old fire station secure. They can be opened from the inside.

**Flags** n/a

## **Projects**

### **Oceanside**

1. Carol contacted Platinum Fence Company in Hampton regarding the iron fence and gate that needs to be repainted. Options, thus far, include removal, sandblasting, and repainting the existing two panels at the cost of \$2,800-\$3,200, or potentially replacing them with new ones. Carol is awaiting a response on the cost of replacing them.
2. Broken granite posts to be repaired or replaced, along with the chain. Terri will get a quote from GSPM.
3. Flowers and landscaping at entrance. Terri will get a quote from GSPM.
4. Loam and seed the low spots on the grounds. Terri will get a quote from GSPM.
5. Portsmouth Sign Company is still working on the Oceanside cemetery sign. Deposit has been received.

### **Riverside**

1. Public Works advised that they mounted the new Riverside sign on the cemetery gate.
2. Shed needs to be removed and the area needs to be landscaped for additional burials.
3. Water spigot needs to be installed at the waterline by the entrance gate by public works.
4. Micum to try and reinstall solar light on Riverside cemetery flagpole.

Trustees will offer GSPM an increase in fees (\$100 each for Oceanside and Riverside, and \$25 for Marvin, Prescott, and Frost).

Other: Continue to organize cemetery records.

## **Equipment and Supplies n/a**

## **Rules and Regulations**

Need to reconsider number of flat stone plaques per lot for cremains.

Discussion regarding changing rules or granting exceptions.

## **Elections in May – registration is March 23 – April 1:**

Carol will be running for a two-year term and Terri will be running for a three-year term.

## **Meeting adjourned at 1615 hours.**

At each meeting wherein the three volunteer trustees are present, Terri obtains the floor to make a motion, Holly seconds the motion, and Carol states the motion. Discussion is pursued as applicable, and Carol puts the motion to a vote, and all approve. This includes motions on the minutes, commencements and adjournments of the meetings, and any other actions taken as necessary in the best interest of the town cemeteries. Any deviations in this process would otherwise be specifically noted.

Each monthly meeting will be held on the third Wednesday, at 1530 hours, in the Conference Room at the New Castle Town Hall, unless otherwise posted.