

**APPROVED APPROVED APPROVED APPROVED APPROVED**

**MINUTES OF THE MASTER PLAN COMMITTEE MEETING  
THURSDAY, JANUARY 13, 2022  
5:00 PM IN THE MACOMBER ROOM**

**Members Present:** Lorne Jones, Jane Lannon, Ken McDonald, Peter Schwab, Pamela Yonkin

**Members Present by Phone:** Kathy Richards, Rodney Rowland

**Members Absent:** Conni White

Chair McDonald opened the meeting by asking for approval of the previous meeting's minutes: *Pamela Yonkin made a motion to APPROVE as written the minutes to the December 9, 2021 meeting of the Master Plan Committee. Lorne Jones seconded. Motion carried unanimously.*

The main topic on the agenda was the review of the proposed survey questions done by a subcommittee of Ken McDonald, Conni White and Darcy Horgan which Chair McDonald had distributed to all committee members. An inquiry was raised if the committee should ask stakeholders what questions they might like to put into a town survey. It was determined that stakeholders will have input later in the process. At this stage, the committee should be responsible for creating the broad questions that need to be asked of the town residents.

The committee went through the proposed questions and offered revisions and refinements. Chair McDonald will incorporate these suggestions into a new document that he will present to Jenn Rowden at the Rockingham Planning Commission. Ms. Rowden will meet with Chair McDonald on a further refinement of the questions and a format that can be used for the actual survey. Chair McDonald will e-mail all committee members the result of his meeting with Ms. Rowden.

The next meeting of the Master Plan Committee will be on Thursday, February 10<sup>th</sup> at 5pm. The meeting will be in person in the Macomber Room, however, Chair McDonald will be looking into how this meeting could be conducted via Zoom as well.

Moving forward, committee members should block their calendars to meet on the 2<sup>nd</sup> Thursday of the month at 5pm.

Respectfully submitted,

Darcy Horgan  
Recording Secretary

