

MINUTES OF THE SELECT BOARD
Tuesday, March 8, 2022, 5:00 PM
Macomber Room / Via Zoom

Present: Tom Maher-Chairman, Dave McGuckin-Selectman, William Stewart-Selectman and Jennifer Smith- Administrative Assistant to the Select Board and Recording Secretary.

Public Participants: Curt Springer

Chairman Maher opened the public session meeting at 7:00PM.

1. Approve Select Board minutes of February 22, 2022

Selectman McGuckin made a motion to approve the Select Board minutes of February 22, 2022. Chairman Maher seconded and the motion carried, 2-0-1, with Selectman Stewart abstaining.

2. Public Questions and Answers

Curt Springer, 98 Cranfield St, informed the Select Board that the first meeting of the Great Island 400 Coordinating Committee was held last Tuesday. Mr. Springer stated that it is his understanding that this committee is not considered a town committee and is therefore not responsible for filing minutes under RSA 91.

Chairman Maher stated that this 400th Committee is analogous to the July 4th planning group where the town allocates funds towards the celebrations. The committee members have tasks, but they are not town appointments. The Select Board does not have expectations of posted meetings or minutes for these groups and trusts that the coordinating committee will keep them up to date on its plans.

Selectman Stewart opined that this is more of a citizen action committee.

Mr. Springer agreed and stated that the Select Board would be responsible for approving expenditures.

Selectman Stewart confirmed that any expenditures would be town expenditures needing prior approval of the Select Board.

Mr. Springer stated that the committee expects costs of the anniversary celebration to be approximately \$6,500.

Selectman McGuckin asked if the committee would be planning events during fiscal year 2024 as well. If so, the committee would need to come back to the Select Board during the next budget season to request funding for that year as well.

Mr. Springer stated that the committee does intend to have events in June of 2023.

Selectman Stewart stated that if the 400 committee anticipates spending \$6,500 in the coming fiscal year, the FY23 budget would need to be increased to include the 400th anniversary costs, as well as the 4th of July celebration costs.

It was agreed that the Patriotic Purposes line item of the FY23 budget should be increased to \$9,000 to include anticipated spending for the Town's 400th anniversary celebration.

3. New Business

a. Acceptance of Safe Path Donations

Chairman Maher read into the record a donation to Safe Path from Tim and Cheryl Mardin for \$500.

Selectman McGuckin offered a motion to accept the aforementioned donation to the Safe Path Committee. Selectman Stewart seconded and said motion carried unanimously, 3-0.

b. Town Projects Update

Chairman Maher stated that last week the town migrated from Zoho email to Microsoft 365. This change over will improve town communications. Chairman Maher also publicly thanked Ken McDonald, Admin Project Coordinator, for his hard work and dedication in making this transition possible. Chairman Maher closed by stating the town has already ordered a firewall which will be in place in the coming weeks and the server for the town has already been installed.

c. Neighborhood Water Program

Selectman Stewart gave a brief description of the pre-construction time table for the upcoming water project scheduled for Spring Hill Rd and Lavenger Lane. Once construction in the ground begins, the project itself should go quickly, with an anticipated finish time of two to three weeks. Currently, everything is moving forward smoothly. N. Granese and Sons is the engineering company for the project.

d. Filing Period for Town Offices – March 23rd to April 1st

Chairman Maher read for the record the posted filing dates for the upcoming town election in May. Those seeking to register for an open elected town or school position may do so with the Town Clerk starting on Wednesday, March 23, 2022, during the regular clerk's hours. Registrations are due by Friday, April 1st, 2022.

Selectman Stewart offered a reminder that there is a \$1 recording fee for anyone filing papers for a paid elected position.

e. Select Board March 21, 2022 meeting – Rescheduled – New Location

Chairman Maher announced that the next meeting of the Select Board will be held on Tuesday, March 22, 2022 at 7pm in the Town Hall Conference Room.

Selectman McGuckin asked if the Select Board should make the Macomber Room available for residents to reserve now that town meetings will be moving back to Town Hall.

Chairman Maher suggested waiting until April to make certain the conference room has been a workable option for all the town boards.

The Select Board agreed to revisit this matter at their next meeting.

4. Old Business

a. Acceptance of Safe Path Donation – RSA 31:19 II

Chairman Maher read into the record a donation to Safe Path from Scott and Melodie Dylla for \$200,000. This matter had been tabled from the previous Select Board meeting of February 22, 2022.

Selectman McGuckin offered a motion to accept the aforementioned donation to the Safe Path Committee. Selectman Stewart seconded and said motion carried unanimously, 3-0.

5. Committee Reports

Chairman Maher stated that the Fire Department and Police Department monthly reports would be attached to this meeting's minutes.

6. Adjourn

Selectman McGuckin offered a motion to adjourn at 5:18 pm. Selectman Stewart seconded and said motion passed unanimously, 3-0.

Respectfully submitted,
Jennifer Smith
Recording Secretary

New Castle Fire Department Monthly Report

February 1st to March 1st 2022

Calls for service:	13
Incident types:	Medical aid (9), Fire alarm activation (0), Check hazardous condition (2), Mutual Aid request (2)
Personnel per incident:	(Avg.) 2
Fleet status:	Marine One out of water/ service for winter season E1, E4, R7, U1 in service
Mutual Aid given:	Rye 2/2, 2/23
Mutual Aid received:	Portsmouth ambulance for medical per contract
Staffing:	2 Career, 14 part-time members (13 certified)
Budget remaining:	39% (approx.)
New members:	New potential per diem member to be interviewed later in March. Certified, lives in Auburn.
Training:	On-shift, small group, training continues to keep members sharp and build core skills. Two members have completed commercial driver licensing written test, prep underway for on-road testing in March. One member has completed company officer course at NHFA. Large scale search/ rescue, fire training on 2/12-13/14. Hosted regional event with New England Fire Training bringing 60+ firefighters from the four-state area to build techniques and skills. Emergency medical skills drill classroom sessions scheduled for spring.

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
911 ABANDONED/HANGUP	1	2	3	< 1	3.40	6.93
Action: UNFOUNDED = 3						
ANIMAL CONTROL COMPLAINT	0	2	2	< 1	0.50	7.50
Action: SERVICES RENDERED = 2						
ACCIDENT WITH PROPERTY DAMAGE	0	1	1	< 1	0	0
Action: REPORT TAKEN = 1						
ASSIST DPW	1	0	1	< 1	6.00	6.00
Action: SERVICES RENDERED = 1						
ALARM - BURGLAR	1	3	4	1.0	3.00	13.02
Action: ALARM - MECHANICAL ERROR = 1						
ALARM - WEATHER RELATED = 1						
ALL APPEARED NORMAL = 2						
ASSIST MV - DISABLED	1	0	1	< 1	0	0
Action: SERVICES RENDERED = 1						
ASSIST OTHER POLICE DEPARTMENT	0	1	1	< 1	0	0
Action: SERVICES RENDERED = 1						
ASSIST CITIZEN	1	3	4	1.0	2.00	3.00
Action: INFO TAKEN = 1						
SERVICES RENDERED = 3						
ASSAULT	0	1	1	< 1	2.00	52.00
Action: INVESTIGATED REPORT TAKEN = 1						
BUILDING/PROPERTY CHECK	237	0	237	59.8	0.50	4.40
Action: ALL APPEARED NORMAL = 227						
ALL APPEARED SECURE = 7						
MOVED ALONG = 3						
BOLO - GENERAL BROADCAST	0	1	1	< 1	0.50	4.18
Action: NO REPORT REQUIRED = 1						
CRUISER MAINTENANCE	11	0	11	2.8	0	38.66
Action: SERVICES RENDERED = 9						
MAINTENANCE COMPLETED = 2						
DEPARTMENT BUSINESS	1	0	1	< 1	0	45.98
Action: SERVICES RENDERED = 1						
DIRECTED PATROL	25	0	25	6.3	0.50	9.67
Action: SERVICES RENDERED = 19						
ALL APPEARED NORMAL = 6						
Fire, Medical Aid	0	3	3	< 1	3.65	26.27
Action: ADV CALL POLICE IF REPEATED = 1						
PT TRANSPORTED TO HOSPITAL = 1						
Alarm False/Operator Error = 1						
FRAUD	0	1	1	< 1	0	0
Action: REPORT TAKEN = 1						
FOLLOW-UP	8	1	9	2.3	0.50	41.80
Action: INFO TAKEN = 5						
NEGATIVE CONTACT = 2						

SERVICES RENDERED = 1
 REPORT TAKEN = 1

HOUSE CHECK	4	0	4	1.0	0	0
Action: HOUSE CHECK COMPLETE = 4						
COMPLAINT	1	0	1	< 1	0	0
Action: INFO TAKEN = 1						
NOTIFICATION	0	1	1	< 1	0	0
Action: SERVICES RENDERED = 1						
OFFICER WANTED	0	1	1	< 1	6.63	7.33
Action: SERVICES RENDERED = 1						
PARKING ENFORCEMENT	10	0	10	2.5	0.50	9.96
Action: PARKING TICKET ISSUED = 10						
FOUND/LOST PROPERTY	0	1	1	< 1	0	0
Action: SERVICES RENDERED = 1						
SUSPICIOUS AUTO	1	1	2	< 1	0	8.17
Action: MOVED ALONG = 2						
SCHOOL CROSSING	3	0	3	< 1	0	15.42
Action: SERVICES RENDERED = 3						
SERVE RESTRAINING ORDER	1	0	1	< 1	0	10.10
Action: PAPERWORK SERVED = 1						
TRAFFIC ENFORCEMENT	28	0	28	7.1	0	50.43
Action: SERVICES RENDERED = 15						
SECURED BUILDING = 1						
ALL APPEARED NORMAL = 12						
TRAINING	0	1	1	< 1	0.50	360.00
Action: TRAINING COMPLETED = 1						
TRAFFIC STOP	31	0	31	7.8	0.50	5.27
Action: WARNING ISSUED = 27						
ARREST = 1						
SUMMONS ISSUED = 2						
No Action Taken = 1						
WALK THROUGH/EXTRA PATROL	6	0	6	1.5	0.50	9.69
Action: SERVICES RENDERED = 1						
ALL APPEARED NORMAL = 5						
TOTAL	372	24	396	100	1.38	12.74