

MINUTES OF THE SELECT BOARD
Monday, May 2, 2022 – 7:00 pm

Board: Chairman Thomas Maher, Selectman Dave McGuckin, Selectman William Stewart

Admin Assistant: Ken McDonald, Pam Cullen

Chairman Maher called the Monday, May 2, 2022 meeting to order at 7pm. The Chair indicated that those speaking during the public session would please identify themselves and give their address, as this meeting is being recorded. We do have folks who are joining us via zoom as well as an ample crowd in person tonight and our first order of business tonight.

Chairman Maher asked for a motion to approve minutes Is to approve the select board minutes from April 4th and April 18th minutes. Motion carried.

Chairman Maher asked for any public comments or questions not on the agenda.

2. Non agenda items:

1. Resident Wendy Tauber, 161 Portsmouth Avenue asked to speak and introduced her daughter Madeline. Tauber said that she is a New Castle resident and a scout Master for Troop 164G which is the female arm of Portsmouth Scout Troop 164. Since July 2019, you may or may not know that our troop has largely held its meetings here in New Castle. Our troop is celebrating its first two female Eagle Scouts, so this is a pretty historic occasion. We have had only one female Eagle Scout in the entire state of New Hampshire. Tauber explained that the troop will have their official ceremony which will be held at the Wentworth Country Club on June 12 at 6pm. Tauber then invited the Select Board and other department heads to attend this ceremony and requested that they give an RSVP. Tauber's email address to RSVP is wendytauber@gmail.com . The Select Board thanked her for attending tonight.
2. Joe Cuetara, 127 Main Street, expressed his pleasure to attend the meeting and said he has some concerns. Cuetara explained his proximity of the New Castle Historical Society property to his property and then gave a brief history of his 2017 letter (see attachment) to the board and the subsequent meeting with the BOS regarding what he felt was the poor state of the property adjacent to the historical society.

Chairman Maher said that Mr. Cuetara could address any issues about the property when the New Castle Historical Society addresses their plans to landscape the area.

Chairman Maher asked if there was any anyone else from the public to address items not on the agenda.

Pam Cullen, 11 Becker Lane, said she had an item not on the agenda. Cullen said that she wasn't sure that everyone realized that this was Chairman Maher's last official meeting on the Select Board as his

term ends on Tuesday, May 10. Cullen said she wanted to take this opportunity to thank Chairman Maher for his six years of service to the town. She then said that everyone has appreciated his time, expertise and ability to step forward as a Selectman. She then asked that everyone give Maher a round of applause and to know we all are grateful for your service.

Chairmen Maher then asked those that were on line if anyone had any concerns or issues that were not on the agenda. There being none, Chairman Maher moved to the next agenda item. Anyone online who has an issue that is not listed on our agenda?

3. New Business- Conservation Commission alternate appointments

a. Conservation Commission alternates

The Conservation Commission has suggested two alternates to their board: Jim Cerny, Rebecca Audet.

Rebecca Audet did not attend the meeting but has been involved with the commission for a number of years. Jim Cerny was present and asked if he would like to speak. Cerny explained he was invited to a Conservation Commission meeting by Chair Connie White regarding his pictures and maps. White said that he would be useful to the commission as an alternate. The Select Board thanked him for agreeing to be an alternate.

b. - Seacoast Hospitality LLC

Doug Palardy explained to the board that he was renovating the restaurant known as Henrys' Café and will be known in the future as Islander Cafe. He said he is here to request a beer and wine letter of confirmation that is required by the State of New Hampshire Liquor Commission. He explained the café will have a seating for about 8 to 10 people. There will be no take out of alcohol, and the beer and wine will not be served after 7pm. The café hours will be 7am to 2pm, seven days a week. Palardy explained that he needs approval from the Select Board in order to obtain a beer and wine license. A motion was made by Selectman McGuckin to approve the request and send a letter to the state. Selectman Stewart seconded the motion. Motion carried. Palardy thanked the board and said he hopes to be open for business in the next month.

c. - Green Bean Liquor License. The Board discussed the request by the Green Bean for a letter of support of a liquor license at their restaurant located at the Wentworth Marina. It was so noted that they have requested this letter for several years with no problems and have made no changes. The Board made a motion to approve the request and motion approved.

d. -- Rye Rec request.

Rye recreation would like to have the use of the rec building and common for the weeks of July 18 and July 25 from 8:30am to 4:30pm. The children will bring their lunch. This program is for children ages K through six grades. The Board discussed some of the concerns about the cleaning and food problem. Selectman McGuckin made a motion to approve the request from Rye Rec for the use of the Rec Building/Common during said dates. Selectman Stewart 2nd the motion. Motion carried. e. - New Castle Historical Society

President Dawn Lake from the New Castle Historical Society came to the BOS with plans for the adjacent lot to the New Castle Historical Society. Lake thanked the board the picture on the recent annual report, and the letter written by Trustee Pam Cullen.

Lake indicated that the museum was ready to proceed with the garden in the adjacent lot to the museum and wanted the board to know their plans. As requested by the Select Board, she met with Connie White, chair of the Conservation Commission. Although White said there were no wetlands, she did make some suggestion regarding leaving some trees and stumps to prevent erosion.

Lake said the other requirement was for us to meet with an arborist and to get official advice on the tree situation. She explained the types of trees, and which ones will be culled including the already dead trees. Lake added that for every tree removed there is a plan to plant addition trees of various types with some being donated by various organizations. She then explained the garden planned for this lot to expose the ledges and keep the wall.

Lake also said that the work done on this lot will need to have traffic control as the equipment will affect the traffic on Main Street.

The Board reminded Lake that this is a private entity doing work on public land. The landscaper must be insured. Selectman McGuckin made a motion to allow the cutting of the flagged trees. Seconded by Selectman Stewart. Motion carried.

f. - Policy adoption presented by Finance Administrator Lori Ruest:

- a. Returned check policy
 - b. Debit card policy
 - c. Financial close and reporting policy
 - d. Fund balance policy
- (ATTACHMENTS)

Chairman Maher read the four policies. Town treasurer stated that he is fully vetted with all four policies.

The Select board has reviewed by four policies and the Chair asked for a motion.

Selectman McGuckin made a motion to accept the four policies as read by Chairman Maher. Selectman Stewart 2nd the motion. Motion carried.

Chairman Maher asked for committee reports. Both the Fire Department report and the Police Department report for April 2022 will be attached to the minutes.

Chairman Maher said that there being no further business, he asked for a motion to adjourn. Selectman McGuckin made a motion to adjourn. Selectman Stewart seconded the motion. Motion carried. The meeting adjourned at 7:45pm.

New Castle Fire Department Monthly Report

April 1st to April 30th 2022

Calls for service: 18

Incident types: Medical aid (7), Fire alarm activation (2), Check hazardous condition (4), Service request/ other (1), Mutual Aid request (4)

Personnel per incident: (Avg.) 2

Fleet status: Marine One being prepped for spring launch/ annual service
E1, E4, R7, U1 in service

Mutual Aid given: 4/9, 4/28 Rye
4/18 Kittery
4/19 Greenland

Mutual Aid received: Portsmouth ambulance for medical per contract

Staffing: 2 Career, 15 part-time members (14 certified)

New members: Recently certified EMT has joined department. No experience, lives in Portsmouth. Orientation has begun.

New potential per diem member to be interviewed early May. Certified, lives in Dover.

Training: On-shift, small group, training continues to keep members sharp and build core skills.

Two members have completed commercial driver licensing written test, prep underway for on-road testing.

One member completed rescue swimmer training and leadership development conference in Indianapolis, IN.

One member completing advanced fire suppression training at NHFA this month.

Emergency medical skills drill classroom sessions scheduled for April 3rd with Rye FD.

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
911 ABANDONED/HANGUP Action: Alarm False/Operator Error = 1	1	0	1	< 1	0	0
ANIMAL CONTROL COMPLAINT Action: SERVICES RENDERED = 1 REPORT TAKEN = 1	0	2	2	< 1	5.00	6.00
ACCIDENT - HIT AND RUN Action: INFO TAKEN = 1	0	1	1	< 1	0	0
ALARM - BURGLAR Action: Alarm False/Operator Error = 2 ALL APPEARED SECURE = 1	0	3	3	< 1	0	0
ASSIST MV - DISABLED Action: SERVICES RENDERED = 1	1	0	1	< 1	0	0
ASSIST CITIZEN Action: SERVICES RENDERED = 5	3	2	5	1.5	3.18	4.00
BUILDING/PROPERTY CHECK Action: ALL APPEARED NORMAL = 147 ALL APPEARED SECURE = 8 MOVED ALONG = 6	161	0	161	47.8	0.50	2.04
BOLO - GENERAL BROADCAST Action: NEGATIVE CONTACT = 1	1	0	1	< 1	0	0
CRUISER MAINTENANCE Action: SERVICES RENDERED = 6 MAINTENANCE COMPLETED = 5	11	0	11	3.3	0	19.61
Community Policing Action: SERVICES RENDERED = 1	1	0	1	< 1	0	0
DEPARTMENT BUSINESS Action: REPORT TAKEN = 1	1	0	1	< 1	0.50	68.22
DISORDERLY CONDUCT Action: PEACE RESTORED = 1	0	1	1	< 1	1.55	8.45
DISTURBANCE Action: SERVICES RENDERED = 1	1	0	1	< 1	0	0
ASSIST FIRE DEPARTMENT Action: SERVICES RENDERED = 6	6	0	6	1.8	3.65	14.40
Fire, Medical Aid Action: PT REFUSED TRANSPORT = 1 PT TRANSPORTED TO HOSPITAL = 3	2	2	4	1.2	12.16	10.13
FRAUD Action: INFO TAKEN = 1	0	1	1	< 1	0	0
FOLLOW-UP Action: INFO TAKEN = 1 NEGATIVE CONTACT = 4 SERVICES RENDERED = 2 CLEAR FOLLOW-UP = 4 REPORT TAKEN = 2	13	0	13	3.9	0.50	97.81

**New Castle Police Department
Dispatch Analysis**

Page: 2
Printed: 05/02/2022

HOUSE CHECK	6	0	6	1.8	0	0
Action: HOUSE CHECK COMPLETE = 6						
INVOLUNT EMERG HOSPITALIZATION	1	0	1	< 1	0	25.40
Action: ARREST = 1						
INTOXICATED SUBJECT	1	0	1	< 1	11.92	119.78
Action: PROTECTIVE CUSTODY = 1						
MOTOR VEHICLE COMPLAINT	1	0	1	< 1	0	0
Action: SERVICES RENDERED = 1						
NOTIFICATION	2	1	3	< 1	0	0
Action: INFO TAKEN = 1						
SERVICES RENDERED = 1						
MESSAGE DELIVERED = 1						
OFFICER WANTED	0	1	1	< 1	5.40	28.90
Action: INFO TAKEN = 1						
PARKING ENFORCEMENT	17	0	17	5.0	0.50	7.60
Action: MOVED ALONG = 1						
PARKING TICKET ISSUED = 16						
POLE DOWN	0	1	1	< 1	0	0
Action: INFO TAKEN = 1						
FOUND/LOST PROPERTY	0	1	1	< 1	5.00	21.07
Action: RETURNED TO HOME/FAMILY/OWNER = 1						
PUBLIC ASSISTANCE - OTHER	1	0	1	< 1	0	10.87
Action: SERVICES RENDERED = 1						
SCHOOL CROSSING	3	0	3	< 1	0.50	22.54
Action: SERVICES RENDERED = 3						
SUSPICIOUS PERSONS	0	1	1	< 1	0.50	7.27
Action: NEGATIVE CONTACT = 1						
SUSPICIOUS ACTIVITY	2	1	3	< 1	3.45	13.75
Action: INFO TAKEN = 1						
SERVICES RENDERED = 1						
ALL APPEARED NORMAL = 1						
TRAFFIC ENFORCEMENT	27	0	27	8.0	0	41.51
Action: SERVICES RENDERED = 7						
ALL APPEARED NORMAL = 20						
TRAFFIC STOP	54	0	54	16.0	0.50	13.54
Action: WARNING ISSUED = 48						
ARREST = 1						
SUMMONS ISSUED = 5						
WALK THROUGH/EXTRA PATROL	2	0	2	< 1	0	13.00
Action: SERVICES RENDERED = 1						
ALL APPEARED NORMAL = 1						
TOTAL	319	18	337	100	2.94	15.28

Call Action Breakdown