

**MINUTES OF THE SELECT BOARD**  
**Monday, August 15, 2022, 7:00 pm**  
**Town Hall- Conference Room**

**Present:** Dave McGuckin, Chair. Bill Stewart, Selectman, Jane Finn, Selectwoman, and Bernice L. Barnes, Administrative Assistant to the Select Board and Recording Secretary.

**Public Participants:** Curt Springer, Pam Cullen

Chairman McGuckin opened the public session meeting at 7:01 pm.

**1. Approve Select Board minutes of August 1, 2022**

Selectman Stewart motioned to approve the Select Board minutes as amended on August 1, 2022. Selectwoman Finn seconded, and the motion carried.

**2. Public Questions and Answers**

Pam Cullen-Assistant Tax Collector of 11 Becker Lane, stated she had talked to Annette from Rockingham Planning Commission regarding Appointed Officials. The paperwork and approval from July 5, 2022, BOS Meeting, regarding Jim Cerny, Rockingham Planning Commission member for a Four-Year Term, needs to be in a separate motion. Selectman Stewart made a motion to approve Jim Cerny as Rockingham County Commission Representative. Selectwoman Finn seconded the motion, motion carried.

Selectwoman Finn updated Pam Cullen as to the fact there will be another abatement coming in from Avitar Assessors as they are looking over a previous abatement and making modifications.

Curt Springer, 98 Cranfield Street, asked where the Town is with regard to the Town Administrator position. Chair McGuckin stated it was outlined in the recent addition of Island Items. The Town is trying to hire an accountant at this time, so the Town wants to fill that role first and then move forward with the Town Administrator job. A job description will be made available to the public.

Selectwoman Finn asked if there is currently a shredding business the Town uses. The Town Clerk had a voluntary Audit from someone from the Secretary of State's office informed them that their store documents cannot be co-mingled with other Town documents in the vault and upstairs in the storage room.

**3. New Business**

**a. Labor Day Holiday: September BOS Meeting Date**

Chairman McGuckin stated due to the upcoming Labor Day Holiday, the next Select Board Meeting will be on Tuesday, September 6, 2022, at 7:00, in the Town Hall Conference Room.

b. **Carol White/Jim Cerny: NCHS**  
**(Not Present)**

Carol White sent an email regarding the Historical Society, and the possibility of having the past Island Items downloaded to the thumb drive & cloud for historical purposes, through an outside company, to help with paper retention in the Town Hall. Pam Cullen mentioned those back issues are already on file, and will get clarification from Carol White, whether she means Island Items, or the Islander.

4. **Old Business**

a. **Avitar's Contract Renewal**

Chairman McGuckin confirmed the date for the Select Board to meet with Chad Roberge, Avitar Associates, for September 8, 2022, @ 11:00.

b. **Hazardous Waste Location & Date Update**

Chairman McGuckin updated that the Town of New Castle's Hazardous waste location will be in Hampton, NH, on Saturday, September 17, 2022, from 8-12, and not in Brentwood, NH, as previously mentioned in a past BOS meeting.

c. **USCG Property Update**

Selectman Stewart noted the Town is working with GSA, Senator Shaheen's office, and Chris Pappas's office to get an extension on the Labor Day deadline for intent to purchase the property. The goal is to extend the date until June of 2023, so the Town has ample time to discuss the pros and cons of the purchase.

Curt Springer, 98 Cranfield Street, stated he had a letter on behalf of another resident of New Castle, Mark Lacasse, 39 Wentworth Street, noting that it was not in the Town's best interest to purchase the Coast Guard property.

Selectwoman Finn spoke on behalf of Laurie Chandler regarding signage, parking fees, and the Pulmonary Fibrosis Foundation walk cost. Signage traditionally for events at the Commons would go up two weeks prior. In addition, the policy regarding parking at the Commons needs to be reviewed and is contingent on the final day of parking fees for 2022. Selectwoman Finn will follow up with Laurie.

Selectman Stewart stated the fee policy needs to be reviewed and readdressed by the Select Board to ensure all events are managed based on the policies in place. This will be on the next agenda regarding the policy for events.

5. **Committee Reports**

No reports were submitted at this meeting. The Fire and Police reports submitted previously will be attached to the minutes.

6. **Adjourn**

Selectwoman Finn offered a motion to adjourn at 7:45 pm. Selectman Stewart seconded and said the motion passed, meeting adjourned.

Respectfully submitted,  
Bernice L. Barnes  
Recording Secretary