

MINUTES OF THE NEW CASTLE SELECT BOARD

Tuesday, September 6, 2022 – 7:00 pm (Town Hall)

Members Present: Dave McGuckin, Chair, William Stewart, Selectman, Jane Finn, Selectwoman

Members Absent: None.

Others Present: Bernice Barnes, Recording Secretary, Pam Cullen, Don White, Kevin McGee, Curt Springer, Mark Lacasse, Dawn Lake, Mary Kennedy, Jennie Schwartz, Randy Bryant,

Chair McGuckin called the meeting to order at 7:01 pm.

1. Approve Select Board Minutes of the August 15, 2022, Meeting.

Chair McGuckin's first order of business was a motion to approve the minutes of the August 15, 2022, Select Board meeting. Selectwoman Finn made a motion to approve the minutes, and Selectman Stewart Seconded, motion carried.

2. Public Questions and Answers.

Chair McGuckin asked if there were any public questions or answers that were not on the agenda this evening. Tom Maher, 90 Main Mast Circle, stated he would like to address the Select Board about the preparation for the Primary Election coming up on Tuesday, September 13, 2022. Mr. Maher stated there are new laws he would like to address regarding the Select Board's responsibilities as stated after a recent audit with the Secretary of State's office in early August 2022, and he previously reached out to the Board to ensure the Ballot Boxes must be secured in a locked area, so there is no co-mingling and the security of the Ballots, which has since been taken care of and he thanked the board for getting that addressed promptly. Mr. Maher also stated that the Supervisors of the Checklist also had training on elections in early August in Portsmouth with the Town Clerk regarding procedures with the election going forward and that the sealed sticker on completed Ballot Boxes should have all Select Board signatures on election night.

Dawn Lake, 108 Main Street, New Castle Historic Society, presented the Board schematics of the landscaping designs/plans. They are moving ahead to grade out the land and submit the final plan for the Board to review.

Carol White, 40 Vennards Court, Town Historian, mentioned the fact that as Town Historian she had concerns regarding the vault and old making sure old records were stored in secure fireproof storage, and with the Town Clerk having a new designated area for those, will that impact her space and records. Chair McGuckin stated she would have to discuss with the Town Clerk, and Selectman Stewart stated that if anything he believes there will now be additional space for those records.

3. New Business:

- a. Mike Geanoulis- Signs in New Castle, "Site of the First Shots of the Revolution"

Leonard Seagren, 19 Walbach Street, Men's Coffee Club, presented proposed signs regarding the recognition of New Castle as "The Site of The First Shots of the Revolution" and would like to have two signs made for each end of Town, stating this recognition.

Marc Lacasse spoke on behalf of the Historical Society endorsing the two signs and the Men's Coffee Club. Carol White had two signs made but were not yet available for this meeting to view, Mike Geanoulis, Chair of the Men's Coffee Club, 78 Portsmouth Ave, presented a poem and articles on this subject for the Board and the history of this in New Castle.

The Select Board would like to view the completed images and will decide at that time.

- b. Carol White-Town Historian: presenting Boston Post Cane Certificate's:

Phyllis Crosby and Rebecca Beard, Residents of New Castle and Carol White will present these certificates and a small ceremony to the participants and their families.

- c. Primex (3) CAP Agreement: Needs to be signed by the Board. The Agreement states that there will be no more than a 10% increase over the next three years.
- d. Coalition Communities 2.0: Next Version of Coalition Communities offsets Donor / Receiver Program at the State level with the City of Portsmouth - Lobbyists

55- State Legislature, fund public education-property tax, hired a lobbyist- our cost is based on the percentage of property values/ taxes, which equates to \$1,400.00 cost for Newcastle as our share. The current lobbyist has resigned, and the coalition will be looking for a new lobbyist. If the state gets to fund education through property taxes, then it will potentially cost the town of Newcastle \$1.2 - \$1.4 million dollars. Jane Finn is the Coalition representative for Newcastle.

- e. Safe path CMA -Phase 5:

Selectwoman Finn discussed a \$49,900 proposal with the engineering firm CMA to be signed, and noted these funds were raised by the Safe path committee.

Selectman Stewart motioned to approve the sign off on the proposal from engineering services from CMA from June 14, 2022, with cost updates of \$49,900 for tasks 1-4 on the water line project at the Commons. Funding that project with a combination of the trust fund and operating monies. Chair McGuckin seconded the motion, motion carried. Carol White mentioned that the Cemetery Trustees must sign off on the plan due to the proximity.

- f. Acceptance Private Donation- Tennis Net:

Selectman Stewart made a motion to accept the donation of \$250.00 from Deedee and Tom Hammer for a new Tennis net. Chair McGuckin seconded, motion carried.

- g. Select Board duties for 9/13/ Primary Election:

The Select Board will allocate their time and be present at the Primary Election and split the hours through the day.

4. Old Business:

- a. Appoint New Town Administrator:

The Select Board officially appointed the Town of New Castle's new Town Administrator, Lori Ruest. This transition will take place over the next 4-6 weeks (about 1 and a half months) with a

hopeful start date of November 1 as a part-time position after hiring a full-time accountant.

Selectman Stewart made a motion to hire Lori Ruest as discussed, as the part time Town Administrator. Selectwoman Finn Seconded the motion, motion carried.

b. Nick Diana- New Castle 10k Road Race Date Change:

Chair McGuckin stated this was an FYI that the original date was scheduled for April 29, 2023, and due to a conflict, they had asked to change the date to April 30, 2023, which has been approved.

c. USCG Property:

Selectman Stewart stated the latest update on the USCG property that currently, Congress has inquired about the specific property as well, and the Coast Guard has put all other conversations on hold at this time, until they get through the Congressional inquiry.

5. Committee Reports

All committee reports are submitted and will be attached to the minutes.

6. Other:

Chairman McGuckin discussed the excessive Geese and fecal matter found at the Commons. Chair McGuckin wondered if there are opportunities to put signs up to not feed the wildlife? Chief White suggested talking to UNH for safe alternatives to displace the Geese.

7. Adjourn

Selectwoman Finn motioned to adjourn the meeting, and Selectman Stewart seconded the motion. Meeting adjourned at 7:45 pm.

Respectfully Submitted,

Bernice L. Barnes
Recording Secretary

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
911 ABANDONED/HANGUP	3	0	3	1.3	3.00	13.67
Action: SERVICES RENDERED = 1						
Alarm False/Operator Error = 2						
ANIMAL CONTROL COMPLAINT	1	1	2	< 1	0	0
Action: SERVICES RENDERED = 2						
ACCIDENT - HIT AND RUN	1	0	1	< 1	0	0
Action: NEGATIVE CONTACT = 1						
ALARM - BURGLAR	3	0	3	1.3	0	21.03
Action: UNFOUNDED = 1						
SERVICES RENDERED = 1						
ALARM - MECHANICAL ERROR = 1						
ASSIST MV - OTHER	1	0	1	< 1	0	0
Action: SERVICES RENDERED = 1						
ASSIST OTHER POLICE DEPARTMENT	0	1	1	< 1	7.00	83.00
Action: SERVICES RENDERED = 1						
ASSIST CITIZEN	0	1	1	< 1	3.00	5.68
Action: SERVICES RENDERED = 1						
BUILDING/PROPERTY CHECK	159	0	159	67.1	0.50	4.81
Action: ALL APPEARED NORMAL = 131						
ALL APPEARED SECURE = 27						
MOVED ALONG = 1						
CIVIL STAND-BY	1	0	1	< 1	0	0
Action: INFO TAKEN = 1						
CRUISER MAINTENANCE	10	0	10	4.2	0	29.20
Action: SERVICES RENDERED = 10						
DIRECTED PATROL	1	0	1	< 1	0.50	45.00
Action: ALL APPEARED NORMAL = 1						
Extra Patrol	1	0	1	< 1	0.50	20.95
Action: MESSAGE DELIVERED = 1						
ASSIST FIRE DEPARTMENT	2	2	4	1.7	1.87	6.22
Action: SERVICES RENDERED = 3						
PT TRANSPORTED TO HOSPITAL = 1						
Fire, Medical Aid	5	1	6	2.5	4.69	35.65
Action: PT REFUSED TRANSPORT = 1						
SERVICES RENDERED = 1						
PT TRANSPORTED TO HOSPITAL = 2						
ALARM - MECHANICAL ERROR = 1						
Alarm False/Operator Error = 1						
FOLLOW-UP	1	1	2	< 1	0	0
Action: SERVICES RENDERED = 2						
LOUD NOISE COMPLAINT	0	1	1	< 1	0	0
Action: PEACE RESTORED = 1						
PARKING COMPLAINT	2	0	2	< 1	1.25	9.91
Action: SERVICES RENDERED = 1						

New Castle Police Department
Dispatch Analysis

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MESSAGE DELIVERED = 1

PARKING ENFORCEMENT	5	0	5	2.1	0.50	5.26
Action: PARKING TICKET ISSUED = 5						
FOUND/LOST PROPERTY	1	0	1	< 1	0	0
Action: RETURNED TO HOME/FAMILY/OWNER = 1						
TRAFFIC ENFORCEMENT	12	0	12	5.1	0	30.45
Action: SERVICES RENDERED = 3						
ALL APPEARED NORMAL = 9						
TRAINING	1	0	1	< 1	0	0
Action: TRAINING COMPLETED = 1						
TRAFFIC STOP	14	0	14	5.9	0.50	4.01
Action: WARNING ISSUED = 13						
SUMMONS ISSUED = 1						
THEFT	0	1	1	< 1	0	0
Action: REPORT TAKEN = 1						
WALK THROUGH/EXTRA PATROL	4	0	4	1.7	0.50	27.48
Action: ALL APPEARED NORMAL = 4						
TOTAL	228	9	237	100	1.32	10.70

Call Action Breakdown

<u>Call Action</u>	<u>Self Init</u>	<u>Dispatched</u>	<u>Total</u>	<u>%</u>
UNFOUNDED	1	0	1	< 1
INFO TAKEN	1	0	1	< 1
PEACE RESTORED	0	1	1	< 1
NEGATIVE CONTACT	1	0	1	< 1
WARNING ISSUED	13	0	13	5.5
PT REFUSED TRANSPORT	1	0	1	< 1
SERVICES RENDERED	22	5	27	11.4
PT TRANSPORTED TO HOSPITAL	1	2	3	1.3
RETURNED TO HOME/FAMILY/OWNER	1	0	1	< 1
MESSAGE DELIVERED	2	0	2	< 1
SUMMONS ISSUED	1	0	1	< 1
ALARM - MECHANICAL ERROR	2	0	2	< 1
Alarm False/Operator Error	3	0	3	1.3
ALL APPEARED NORMAL	145	0	145	61.2
ALL APPEARED SECURE	27	0	27	11.4
MOVED ALONG	1	0	1	< 1
PARKING TICKET ISSUED	5	0	5	2.1
REPORT TAKEN	0	1	1	< 1
TRAINING COMPLETED	1	0	1	< 1
TOTAL	228	9	237	100

Operator Race And Sex Breakdown

<u>Sex</u>	<u>Total</u>	<u>%</u>
Not Specified	8	36.4
Male	6	27.3
Female	7	31.8
Unknown	1	4.5
Non-Binary	0	0.0

New Castle Fire Department Monthly Report

August 1st to August 31st 2022

Calls for service:	17
Incident types:	Medical aid (9), Fire alarm activation (3), Check hazardous condition (3), Mutual Aid request (2)
Fleet status:	All annual maintenance complete, M1 in service at WBS marina
Mutual Aid given:	8/2 Rye building fire 8/28 Rye building fire
Mutual Aid received:	Portsmouth ambulance per contract
Staffing:	3 Career, 14 part-time members (15 certified)
New members:	None
Training:	On-shift, small group, training continues to keep members sharp and build core skills. One member enrolled in fall firefighter academy scheduled to finish in December. Large-scale water rescue training exercises conducted with Portsmouth, Rye, US Coast Guard, State Beach Patrol, Hampton. Search, tactics and techniques, recovery, classroom and practical.