



SETTLED 1623
INCORPORATED 1693

Town of New Castle
NEW CASTLE, NH 03854-0367

MINUTES OF THE SELECT BOARD
Monday, October 3, 2022, 7:00 pm
Town Hall Conference Room

Present: Dave McGuckin- Chair, William Stewart-Selectman, Jane Finn-Selectwoman, and Bernice Barnes- Administrative Assistant to the Select Board and Recording Secretary.

Public Participants: Pam Cullen, Don White, Chris Robillard, Norm Houle, Sally, and Mark Fodero

Chairman McGuckin opened the public session meeting at 7:00 pm.

1. Approve Select Board Minutes of September 19, 2022:

Chair McGuckin's first order of business was a motion to approve the Select Board minutes from September 19, 2022. Selectwoman Finn motioned for the amended minutes' approval; Selectman Stewart seconded; motion carried.

2. Public Questions and Answers:

Chairman McGuckin asked if there were any public questions, and no comments were offered.

3. New Business:

a. Norm Houle- Water/Sewer Chair: Documentation Requiring Signatures for CWSRF- Electrical Systems Upgrade Project:

Mr. Houle provided the Select Board with three separate documents that require signatures by Board members and then returned to the State (NHDES) for the Pump Station Electrical Systems Upgrade project (Generators, Ancillary Equipment Replacement.)

The first document is for the Original Loan Agreement which is a Loan Agreement stating the Town of New Castle, NH will repay this loan in the amount of \$241,250.00. The Board motioned and approved the signing of the Loan Agreement.

The second document is the Grant Agreement under the American Rescue Plan Act which will be used to reduce the costs of the project. The Board motioned and approved the acceptance of the Grant and the signing of the Grant Agreement.

The third document is the Certificate of Vote Authorization which certifies the vote(s) taken and the signing of the Grant Agreement. The certification states the grant applicant is willing to enter into a grant agreement with the State of NH Department of Environmental Services, and by signing has the authority to do so. It states as follows:

Certificate of Vote of Authorization
TOWN OF NEW CASTLE
49 MAIN STREET, NEW CASTLE, NH 03854

I, David McGuckin of the TOWN OF NEW CASTLE do hereby certify that at a meeting held on October 3, 2022, the TOWN OF NEW CASTLE BOARD OF SELECTMEN with Authority to Certify Actions voted to enter an American Rescue Plan Act Fund (ARPA) grant agreement with the New Hampshire Department Environmental Services to fund a Wastewater improvement project.

The TOWN OF NEW CASTLE further authorized William Stewart, Selectman, to execute any documents which may be necessary to effectuate this grant agreement.

IN WITNESS WHEREOF, I have hereunto set my hand as Selectman of the TOWN OF NEW CASTLE, the 3rd day of October 2022.

Selectman Stewart made a motion to Approve the Certificate Vote of Authorization as read and discussed, Chair McGuckin seconded, motioned carried.

b. Use of The Great Island Common:

Mark & Sally Fodero, of 69 Piscataqua St, asked that the Board consider changes to the Wedding Venue Policies allowing for receptions, at the Great Island Common, as their daughter plans to be married there July 15, 2023. The Select Board stated that this will involve additional thought and consideration. The Board discussed a review of the current policies and contracts, policies regarding tents and their size, tents potentially requiring a permit by the Building Inspector, and the Fire Department, Police Details, and staffing availability for such functions to take place. Additionally, the Board discussed allowing alcohol consumption at the Common associated with specific events.

c. Halloween Date & Time:

The Select Board noted The Town of New Castle, NH Trick or Treat schedule will be on October 30, 2022, from 5:00 pm to 7:00 pm.

d. Island Items November Issue:

Bernice Barnes, Administrative Assistant to the Select Board, noted the November Island Items Newsletter will be published in Early November, and if anyone had any submissions to add, the deadline to do so is on October 28, 2022, or beforehand.

4. **Old Business:**

a. **Reminder of the New Select Board Meeting Time, 1st Monday of the Month
(Starting on November 7, 2022, at 11:00 am)**

Chair McGuckin stated as a reminder to the Town & public that the new Select Board Meeting Time, on the 1st Monday of the Month, will Start on November 7, 2022, at 11:00 am.

b. **USCG Update:**

Selectman Stewart stated the USCG property, located at 41-43 Ocean Street, has identified the property as property to be sold, and are currently working with GSA under a congressional order to sell that property. The congressional order allows the Coast Guard to retain the proceeds of a sale and allows them to reinvest for Coast Guard Housing and property. There have been discussions between the Coast Guard and the Town of New Castle over the last year regarding New Castle acquiring the property.

The Town recently received a letter from the Admiral (through Senator Shaheen's office) authorizing the Coast Guard and GSA to work with the Town on its acquisition of the property through June of 2023. This allows the Town time to negotiate the property prior to the Town meeting in May. There will be a meeting scheduled within the next two weeks to discuss negotiations and the process further. The Town thanked Congressman Chris Pappas and Senator Jeanne Shaheen whose help was instrumental in extending the timeline to work with the Coast Guard from September 2022, to June of 2023.

3. **Committee Reports:**

Chair McGuckin stated that he received the Fire Department and Police Department reports, which will be attached to the approved minutes at the next Select Board meeting.

4. **Other:**

Pam Cullen, Assistant Tax Collector, 11 Walbach Street, noted that the State of NH Board of Tax and Land Appeals had an appeal from the Pier People v. Town of New Castle, Docket No: 30402-21PT, and due to their failure to respond to the Board's previous letter for providing them with missing information that was requested, the Taxpayer is in default, and if they do not comply with that order within 10 days of the Notice, the appeal will then be dismissed.

5. **Adjourn**

Selectman Stewart offered a motion to adjourn, Selectwoman Finn seconded, motion carried. Meeting Adjourned at 7:36 pm.

Respectfully submitted,
Bernice L. Barnes
Recording Secretary

Bernice L. Barnes

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
11 ABANDONED/HANGUP Action: PEACE RESTORED = 1	0	1	1	< 1	3.00	22.00
MINIMAL CONTROL COMPLAINT Action: INFO TAKEN = 1 SERVICES RENDERED = 2	2	1	3	< 1	0	0
ACCIDENT WITH PROPERTY DAMAGE Action: PT REFUSED TRANSPORT = 1 REPORT TAKEN = 1	0	2	2	< 1	0	0
ALARM - BURGLAR Action: SERVICES RENDERED = 1 Alarm False/Operator Error = 1 ALL APPEARED NORMAL = 2 ALL APPEARED SECURE = 2	4	2	6	1.9	6.47	6.13
ASSIST MV - DISABLED Action: SERVICES RENDERED = 1	1	0	1	< 1	0	0
ASSIST NON-POLICE AGENCY Action: SERVICES RENDERED = 1	1	0	1	< 1	0	0
ASSIST OTHER POLICE DEPARTMENT Action: SERVICES RENDERED = 2	2	0	2	< 1	0	0
ASSIST CITIZEN Action: SERVICES RENDERED = 3	2	1	3	< 1	0.50	15.03
ASSIST TOWN HALL Action: SERVICES RENDERED = 1	1	0	1	< 1	0	0
BUILDING/PROPERTY CHECK Action: NO POLICE SERVICE NECESSARY = 1 SECURED BUILDING = 1 ALL APPEARED NORMAL = 175 ALL APPEARED SECURE = 28 MOVED ALONG = 3	208	0	208	67.1	0.50	6.82
BURGLAR MAINTENANCE Action: SERVICES RENDERED = 8 ALL APPEARED NORMAL = 1	9	0	9	2.9	0	1.18
CRIMINAL MISCHIEF Action: INFO TAKEN = 2	0	2	2	< 1	60.45	29.55
DIRECTED PATROL Action: ALL APPEARED NORMAL = 1	1	0	1	< 1	0.50	10.22
ASSIST FIRE DEPARTMENT Action: SERVICES RENDERED = 3	2	1	3	< 1	0	0
Fire, Medical Aid Action: Unknown = 1 UNFOUNDED = 1 SERVICES RENDERED = 4 PT TRANSPORTED TO HOSPITAL = 2 Alarm False/Operator Error = 2	6	4	10	3.2	6.09	30.14
FOLLOW-UP	1	0	1	< 1	0.50	11.92

Action: REPORT TAKEN = 1

LOUD NOISE COMPLAINT	1	0	1	< 1	0.50	18.52
Action: PEACE RESTORED = 1						
COMPLAINT	1	2	3	< 1	0	0
Action: INFO TAKEN = 2						
No Action Taken = 1						
NOTIFICATION	1	1	2	< 1	0	0
Action: UNFOUNDED = 1						
SERVICES RENDERED = 1						
PARKING COMPLAINT	2	0	2	< 1	0.50	11.81
Action: MOVED ALONG = 2						
PARKING ENFORCEMENT	3	0	3	< 1	0	22.27
Action: PARKING TICKET ISSUED = 3						
Police Information	2	0	2	< 1	0.50	5.60
Action: INFO TAKEN = 1						
MESSAGE DELIVERED = 1						
FOUND/LOST PROPERTY	1	1	2	< 1	0	0
Action: INFO TAKEN = 2						
ROAD HAZARD	1	0	1	< 1	0	0
Action: SERVICES RENDERED = 1						
SUSPICIOUS AUTO	1	0	1	< 1	0	0
Action: MOVED ALONG = 1						
SCHOOL CROSSING	4	0	4	1.3	0.50	19.40
Action: SERVICES RENDERED = 4						
SHOTS FIRED	1	0	1	< 1	0	0
Action: No Action Taken = 1						
SUSPICIOUS PERSONS	1	0	1	< 1	0	0
Action: NEGATIVE CONTACT = 1						
TRAFFIC ENFORCEMENT	14	0	14	4.5	0	0
Action: SERVICES RENDERED = 4						
ALL APPEARED NORMAL = 10						
TRAINING	1	0	1	< 1	0	0
Action: TRAINING COMPLETED = 1						
TRAFFIC STOP	13	0	13	4.2	0	3.07
Action: WARNING ISSUED = 13						
WELL BEING CHECK	0	1	1	< 1	0	0
Action: INFO TAKEN = 1						
WALK THROUGH/EXTRA PATROL	4	0	4	1.3	0.50	24.68
Action: SERVICES RENDERED = 1						
ALL APPEARED NORMAL = 3						
TOTAL	291	19	310	100	3.34	11.01

Call Action Breakdown

New Castle Fire Department Monthly Report

September 1st to September 30th 2022

Calls for service: 19

Incident types: Medical aid (9), Fire alarm activation (4), Check hazardous condition (1), Mutual Aid request (3), motor vehicle accident (1), Fire, outside machinery (1)

Fleet status: All annual pump and chassis maintenance complete
M1 hauled out, undergoing maintenance before off-season storage

Mutual Aid given: 9/17 Rye water rescue
9/24 (2) Rye water rescue

Mutual Aid received: Portsmouth ambulance per contract

Staffing: 3 Career, 14 part-time members (15 certified)

New members: None

Training: On-shift, small group, training continues to keep members sharp and build core skills.
One member currently in fall firefighter academy scheduled to finish in December.
New FT member has begun professional development courses through fire academy
Two members enrolled in water rescue technician course sponsored by York County Maine- postponed due to staff covid
One member has been enrolled in fireworks compliance/ inspection course at fire academy in October
All members in process of completing new, State mandated mental health awareness training (online)