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**Town of New Castle**  
NEW CASTLE, NH 03854-0367

**APPROVED MINUTES OF THE NEW CASTLE SELECT BOARD**

**MEMBERS:** Chairman David McGuckin  
Selectman William Stewart  
Selectwoman Jane Finn  
Town Administrator, Lori Ruest

**DATE/TIME:** Monday, December 5, 2022 – 11:00 am

**LOCATION:** Town Hall – 49 Main Street

**Members Absent:** None.

Chair McGuckin called the meeting to order at 11:00 am, and introduced Lori Ruest, who has transitioned from our Town Accountant position to our new Town Administrator, who will also be overseeing financial activities in town and our Town Budget.

**1. Approve Select Board minutes of the November 15 & November 21, 2022 meeting:**

Chair McGuckin's first order of business was a motion to approve the minutes of the November 15 and November 21, 2022, Select Board meetings. The Select Board tabled this to the next agenda and Select Board meeting.

**2. Public Questions and Answers:**

Curt Springer, 98 Cranfield Street noted to the Select Board there is a plaque on the wall with a misspelling.

**3. Route 1B Causeway:**

Chair McGuckin noted that at the last Select Board meeting, NHDOT gave a presentation on the effect of the sea level rising and the causeway. There was a concern that New Castle is not on the current 10-year plan and where this stands with Rockingham Planning Commission and NHDOT on this concerning issue and making it a priority and within the 10- year plan.

Selectman Stewart and Selectwoman Finn suggested writing letters to David Walker, of the Rockingham Planning Commission and to NHDOT from the residents, State Reps and making a letter campaign to stress the importance of this to New Castle residents. Accessibility and safety issues are a major concern for New Castle. Curt Springer, 98 Cranfield Street, suggested State Reps get involved as well and voice their opinion of the importance of this matter. Darcy Horgan, Planning Board Chair stated it would also be a good idea to get all Land Use Boards to get involved and to also get their input and concerns heard as well to the Rockingham Planning Commission, and to NHDOT. Chair McGuckin thanked everyone. This matter will be further discussed at future meetings.

#### **4. Proposed American Revolution Sign:**

Chair McGuckin noted that any proposed signage to be in the Historic District must go before the Historic District Commission (HDC) and suggested this be remanded to them for review and consideration.

#### **5. Town Safety, Regarding Emergency Vehicle Access:**

Selectwoman Finn mentioned there was discussion between Fire Chief Ted Hartmann and Police Chief Don White about the concern for emergency vehicles being able to get through Walbach and Piscataqua Street, and Salamander Lane. It was proposed that Walbach from Main Street to the bend and Piscataqua from Walbach to Salamander Lane no parking zones. This will be discussed further.

#### **6. Proposed Special Events Contract, Permit:**

Town Administrator Lori Ruest addressed the Proposed Special Events Contract/Permits with the Select Board and Town Officials, and final revisions will be voted on at a future Select Board Meeting.

#### **7. Committee Reports:**

Chair McGuckin noted that both Police and Fire Reports were received and will be attached to the minutes.

**8. Other:**

The Select Board confirmed the next Select Board meeting will be on Tuesday, January 3, 2023, as Monday is an observed holiday.

**9. Adjourn:**

Selectwoman Finn made a motion to enter into a non-public meeting, Selectman Stewart seconded and the meeting entered into a non-public meeting @ 12:55 pm.

Respectfully Submitted,

Bernice L. Barnes, Recording Secretary

## **New Castle Fire Department Monthly Report**

**November 1<sup>st</sup> to November 30<sup>th</sup> 2022**

**Calls for service:** 19

**Incident types:** Medical aid (8), Fire alarm activation (6), Check hazardous condition (3), Mutual Aid request (1), Assist other agency (1)

**Fleet status:** All seasonal maintenance complete

**Mutual Aid given:** 11/23 Rye building fire

**Mutual Aid received:** Portsmouth ambulance per contract

**Staffing:** 3 Career, 14 part-time members (15 certified)

**New members:** New firefighter trainee has been interviewed, and offered internship. Lives in Dover, no experience.

**Training:** On-shift, small group, training continues to keep members sharp and build core skills.

One member currently in fall firefighter academy scheduled to finish in December.

New FT member has completed one of two professional development courses through fire academy. Second starting in January.

All members have completed new, State mandated mental health awareness training

Biannual national medical recertification training underway

Two members attended State Fire Code update training session in Concord with Fire Marshals Office

## Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
<b>ACCIDENT WITH PROPERTY DAMAGE</b>	1	3	4	1.4	3.00	27.00
Action: UNFOUNDED = 1						
INFO TAKEN = 1						
REPORT TAKEN = 2						
<b>ALARM - BURGLAR</b>	1	1	2	< 1	2.00	9.22
Action: ALL APPEARED NORMAL = 1						
ALL APPEARED SECURE = 1						
<b>ASSIST OTHER POLICE DEPARTMENT</b>	1	0	1	< 1	0.50	72.00
Action: SERVICES RENDERED = 1						
<b>ASSIST CITIZEN</b>	2	0	2	< 1	0	0
Action: SERVICES RENDERED = 2						
<b>BAR CHECK</b>	1	0	1	< 1	0.50	24.18
Action: ALL APPEARED NORMAL = 1						
<b>BUILDING/PROPERTY CHECK</b>	195	0	195	68.2	0.55	2.22
Action: SERVICES RENDERED = 1						
SECURED BUILDING = 1						
ALL APPEARED NORMAL = 152						
ALL APPEARED SECURE = 41						
<b>CRUISER MAINTENANCE</b>	7	0	7	2.4	0	17.30
Action: SERVICES RENDERED = 6						
MAINTENANCE COMPLETED = 1						
<b>DEPARTMENT BUSINESS</b>	1	0	1	< 1	0.50	4.98
Action: MAINTENANCE COMPLETED = 1						
<b>ASSIST FIRE DEPARTMENT</b>	2	2	4	1.4	0	14.62
Action: SERVICES RENDERED = 4						
<b>Fire, Medical Aid</b>	1	6	7	2.4	6.03	22.51
Action: NO POLICE SERVICE NECESSARY = 1						
SERVICES RENDERED = 1						
PT TRANSPORTED TO HOSPITAL = 3						
ALARM - MECHANICAL ERROR = 1						
Alarm False/Operator Error = 1						
<b>HOUSE CHECK</b>	1	0	1	< 1	0	0
Action: HOUSE CHECK COMPLETE = 1						
<b>NOTIFICATION</b>	1	0	1	< 1	0	0
Action: SERVICES RENDERED = 1						
<b>PARKING COMPLAINT</b>	1	0	1	< 1	0	0
Action: REMOVED HAZARD = 1						
<b>FOUND/LOST PROPERTY</b>	1	1	2	< 1	0	0
Action: INFO TAKEN = 2						
<b>PUBLIC ASSISTANCE - OTHER</b>	1	0	1	< 1	0	0
Action: SERVICES RENDERED = 1						
<b>SUSPICIOUS AUTO</b>	2	0	2	< 1	0.50	4.02
Action: NO POLICE SERVICE NECESSARY = 1						
NEGATIVE CONTACT = 1						

# New Castle Police Department

## Dispatch Analysis

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SCHOOL CROSSING	4	0	4	1.4	0	15.15
Action: NO POLICE SERVICE NECESSARY = 1						
SERVICES RENDERED = 3						
SUSPICIOUS PERSONS	0	2	2	< 1	7.00	10.00
Action: PEACE RESTORED = 1						
ALL APPEARED NORMAL = 1						
TRAFFIC ENFORCEMENT	20	0	20	7.0	0.50	49.72
Action: NO REPORT REQUIRED = 2						
SERVICES RENDERED = 8						
ALL APPEARED NORMAL = 10						
TRAFFIC STOP	16	0	16	5.6	0.50	7.08
Action: WARNING ISSUED = 15						
SUMMONS ISSUED = 1						
HOUSE CHECK REQUEST	0	1	1	< 1	0	0
Action: INFO TAKEN = 1						
WELL BEING CHECK	1	0	1	< 1	0	0
Action: PT TRANSPORTED TO HOSPITAL = 1						
WALK THROUGH/EXTRA PATROL	10	0	10	3.5	0.50	19.22
Action: ALL APPEARED NORMAL = 10						
TOTAL	270	16	286	100	0.94	8.39

## Call Action Breakdown

Call Action	Self Init	Dispatched	Total	%
UNFOUNDED	0	1	1	< 1
NO REPORT REQUIRED	2	0	2	< 1
NO POLICE SERVICE NECESSARY	2	1	3	1.0
INFO TAKEN	1	3	4	1.4
REMOVED HAZARD	1	0	1	< 1
PEACE RESTORED	0	1	1	< 1
NEGATIVE CONTACT	1	0	1	< 1
WARNING ISSUED	15	0	15	5.2
SERVICES RENDERED	25	3	28	9.8
PT TRANSPORTED TO HOSPITAL	2	2	4	1.4
SECURED BUILDING	1	0	1	< 1
SUMMONS ISSUED	1	0	1	< 1
ALARM - MECHANICAL ERROR	0	1	1	< 1
Alarm False/Operator Error	0	1	1	< 1
ALL APPEARED NORMAL	174	1	175	61.2
ALL APPEARED SECURE	41	1	42	14.7
HOUSE CHECK COMPLETE	1	0	1	< 1
MAINTENANCE COMPLETED	2	0	2	< 1
REPORT TAKEN	1	1	2	< 1
TOTAL	270	16	286	100

## Operator Race And Sex Breakdown

Sex	Total	%
Not Specified	4	17.4
Male	13	56.5
Female	6	26.1
Unknown	0	0.0