

**MINUTES OF THE SELECT BOARD**  
**Monday, July 1, 2019 – 7PM**

**Present:** Damon Frampton, Chair, Tom Maher, Selectman, Bill Stewart, Selectman, and Bette Jane Riordan, Secretary.

**Also present:** Pam Cullen, Administrative Assistant to Select Board, Christiane McAllister, Accountant, Jim Cerny, Dave McGuckin, Anne and Mike McAndrew,

**1. Approve Select Board Minutes of June 3, and June 17 2019.**

Selectman Maher made a Motion to Approve the June 3rd and June 17, 2019 Select Board meetings minutes as amended. Selectman Stewart seconded, and the Motion carried.

**2. Public Questions and Answers:**

Mike McAndrew of 27 Steamboat Lane reported that the Stop Sign at Atkinson and Piscataqua Streets is gone. The post is still there. Both he and his wife Ann stated that there are numerous runners and bicyclists going the wrong way on Piscataqua Street. Chair Frampton will look into this matter with Steve Tabbutt. Dave McGuckin asked about enforcement of the bicyclists issue, and was referred to Chief White.

**3. New Business:**

**a. CLG grant.**

This is the Certified Local Government grant which was awarded to the Town for use by the HDC to conduct a survey of all historic properties. The original award was for \$30,000 but the State reduced this amount to \$15,000. Christiane, Town Accountant reported that the certificate has been executed. Rodney Rowland Chair of the HDC will be working on the project revision and will also look into a future reapplication for the remainder amount to complete the whole project. Pam Cullen notarized the documents.

**b. Nick Diana- 2020 Road Race.**

Pam Cullen reported that the Town received an Email from Nick Diana agreeing to change to date from April 11, 2020 which is Easter Weekend, and requested permission to hold the race on the following weekend, Saturday, April 18, 2020. The Select Board approved his request.

**c. Scholarship Fund-non profit town.**

Chair Frampton reported that people (parents and students) have been asking for paperwork regarding the scholarship. Dave McGuckin reported he has a call into the NH Charitable Fund contact Judy Burrows who said there will be dates set up in July for meeting with the Chair of the School Board and Wayne Semprini to review the criteria. Her Email is [jb@nhcf.org](mailto:jb@nhcf.org). In the meantime, Selectman Stewart suggested that if there are further inquiries, the individuals can contact Ms. Burrows.

**d. Water Update.**

Selectman Stewart reported that the Town is still waiting for the final DES approval of the bid package. He expects to have the approval the week following the 4<sup>th</sup> of July. He stated

that they don't want to wait for the Governor and Council, but did need to wait for the DES approval in order to send out the bid package. He noted that between DOT and DES, the project has been held up 2-3 weeks. He believes that digging could begin early Spring 2020, either the end of March or beginning of April. He stressed the importance of getting going on the looping project this July.

Jim Cerny asked if when DES reviews the project, is it a mix of mandated changes and suggested changes. Selectman Stewart stated yes. Most of it is around the subject of mitigation, and any work done within the 100 foot buffer. DES will comment on these issues.

Selectman Maher asked about time frames for the start date. Selectman Stewart said there is a lot of prep work that can begin in the fall, prior to the actual digging in the Spring. He mentioned the issues of the vaults and removal.

Chair Frampton asked if it was there was a final decision on removal of the meter pits. Selectman Stewart stated that was the direction that everyone feels they should go. He hasn't seen anything that turns him in a different direction. The Underwood engineers, and the City of Portsmouth are on board with removal of the meter pits. Selectman Stewart indicated that the Water and Sewer Commission is on board, although they have submitted some comments on the subject, and the Water Agreement. Christiane said the Water and Sewer Commission was not exactly on board, but had some concerns. Selectman Stewart said there is going to be one higher flow meter, and perhaps the Commission was unaware of this. Chair Frampton clarified the matter by stating that the Commission is still not completely sold on the removal issue. Chair Frampton stated that the Commission has asked some valid questions deserving of consideration. Selectman Stewart doesn't see any downside. He indicated that the Water Agreement is being worked on. The last pieces need to be pulled together. He hopes by the next Select Board Meeting to be able to report that the bid package has gone out, and we can move forward.

#### **e. Primex update.**

Christiane reported that Primex gave the town a premium holiday, which reduced the original amount of their invoice for property liability and Workers Compensation premiums. She reported that the over the budget savings of \$272. This is almost break even for what was budgeted. The original combined amount was \$21800, and with the premium applied is \$22,944.

#### **d. Health Trust update.**

Christiane reported on short term disability benefit issues which she discussed with Health Trust. Their proposal is that our cap would be \$1,100, for the same six month period. The cost increase to the Town would be \$100 per employee each year, or \$1000 total. This would provide a better employee benefit. After brief discussion, the Select Board agreed to take the matter under advisement.

Christiane reported that she will present the end of the Fiscal Year report at the next meeting.

#### **4. Committee Reports.**

##### **Selectman Maher: Submitted Fire Department Report. Attachment A.**

**Highlights:** 18 calls for service (Medical aid – 9; Fire alarm activation -3; assist other agency -1; smoke investigation-1; check hazardous condition-4.)  
Further information in full report.

##### **Selectman Stewart: Submitted Police Department Report. Attachment B.**

**Highlights:** 61 Building checks; 22 Traffic Enforcement. No issues to report. Further information in full report.

Chair Frampton indicated that the Water and Sewer Commission meets next week.

There being no further business to come before the Board, Selectman Maher made a Motion to Adjourn, which was seconded by Selectman Stewart.

Meeting adjourned at 7:27 PM

Respectfully submitted,

Bette Jane Riordan  
Secretary

Attachments: Fire Department Report  
Police Department Report.