

## **MINUTES OF THE SELECT BOARD**

**Monday April 20, 2021, 10 AM**

**Conference Room**

**Town Hall**

**Present:** Tom Maher-Selectman, Dave McGuckin-Selectman, Ken McDonald-Admin Project Coordinator, Christiane McAllister-Finance Director, Steve Tabbutt-DPW Supervisor, Don White-Chief of Police, Ross McLennan-Summer Supervisor of the Common, and Jennifer Smith-Administrative Assistant to the Select Board and Recording Secretary.

### **1. Opening of the Common**

Ross McLennan, Summer Supervisor of the Common, stated that he currently has 5 staff members, including himself, as returning again this summer. He is seeking to hire at least two more people to work this season. Mr. McLennan stated he is scheduled to begin working weekends at the Common starting May 15<sup>th</sup> and will become full time starting June 19<sup>th</sup>. There will be no charge during the week until he is full time and the rest of the employees are out of school. One problem that will need to be addressed is the lack of volunteers to man the gate once the college student return to school in the fall. Mr. McLennan stated that school buses coming in during May and early June will be okay to schedule if payment is not expected at the booth, as it will most likely be unmanned during that time period.

Selectman Maher suggested the town seek to hire a retiree to man the gates in early spring and fall.

Selectman McGuckin said he would speak to the gentlemen at Men's Coffee.

Mr. McLennan reminded everyone that only individuals 18 and older can operate gas powered equipment. Currently, he has two returning staff members who will be old enough to do so.

Selectman Maher stated that PPE will be provided for the staff again this year. In addition to the Bathhouse facilities being open, port-a-potties will be set up in the Common.

Mr. McDonald questioned whether the town will be restricting the number of cars allowed in.

It was agreed that there were be no restriction on the number to start with and staff would walk the parking areas and take an hourly count to have an estimate of how many cars are in the park at any one time.

Steve Tabbutt, DPW Supervisor, stated that there has been a continuous problem with geese being a nuisance in the Common. DPW will continue to find ways to better resolve this issue.

Ken McDonald, Admin Project Coordinator, stated that the credit card system will be available for use, that the town just needs to secure a vendor in order for that system to be operational.

After a brief discussion with staff, Selectman Maher and Selectman McGuckin were in agreement that the town should start taking reservations for weddings and pavilion rentals on May 18<sup>th</sup> at Town Hall. No reservations will be accepted by mail until after May 18<sup>th</sup>.

It was also agreed that the gate would stop charging at approximately 6:00, allowing for the discretion of the staff to close earlier if the weather dictates.

**a. Adjourn**

Selectman McGuckin offered a motion to adjourn the meeting at 11:15 am.

Selectman Maher seconded and said motion carried unanimously 3-0.

Respectfully submitted,

Jennifer Smith  
Recording Secretary