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Town of New Castle  
NEW CASTLE, NH 03854-0367

**2023**

## **SUMMER STAFF**

### **GREAT ISLAND COMMONS**

The Town of New Castle, NH, is seeking **summer staff for its Great Island Commons Park**. Staff will perform two broad functions: entrance gate duty and park maintenance.

Entrance gate duty:

- Calculate and collect fees from customers via cash, check, or credit card.
- Utilize a computer point of sale system to track admissions and money received.
- Provide excellent customer service by interacting with members of the public in a friendly and positive manner and answering questions related to park rules and regulations.

Park Maintenance:

- Clean and stock the park bathhouse
- Trash pickup
- Direct vehicles to parking spaces as needed.
- Perform landscaping work including raking, trimming, weeding, pruning, mulching, mowing, etc.
- Scape and paint surfaces as directed.
- Other tasks as determined by the Department of Public Works

Staff should have good attention to detail and the ability to accurately count money. They will be expected to learn park rules and regulations and operate equipment in a safe manner. Staff members will be expected to work on weekend days and holidays, as those are the busiest days for the park.

Salary is based on experience. Applications are available at Town Hall or by reaching out to the Public Works Department at [publicworks@newcastlenh.org](mailto:publicworks@newcastlenh.org). Applications and resumes reviewed as received. Send resume and/or application to New Castle Public Works, P. O. Box 367, New Castle, NH 03854.