



**Town of New Castle, NH
Settled 1623
Incorporated 1693**

Employment Ad:

Minute Taker. Produce a copy of the meeting within 5 business days of the meeting and submit it to the Town Office. Payment rate and status (contractor or employee) negotiable within FLSA guidelines. Contact Town Administrator, Michael Tully, with questions townadmin@newcastlenh.org or 603-431-6710 ext. 42. Submit application to this email or by mail: Town of New Castle, Attn: Town Administrator , PO Box 367, New Castle, NH 03854.