

Town of New Castle
Water & Sewer Commission
Agenda
Thursday September 21, 2023, 1:00PM
Town Hall Conference Room

From: Richard White, Chairman

To: Board Members: Carl Roediger, Scott Stringham, Lorn Buxton, Larry Doyle, Steve Johnson, Jim Rini, Chris Robillard (PW Supr.), Pam Cullen (SB Liaison)

1. Public Questions
2. Individual Applications/Petitions
 - a. 53 Abigale / Russman – Request waiver of \$40.00 late fees
 - b. 3 Oliver / Ambrose – Request waiver of \$20.00 late fee
3. Approve Minutes of July 20, 2023
4. Financials
 - a. Review, approve and sign checks.
 - b. Commitments approval
 - c. Accountant's report
5. Selectman's Report
 - a.
6. Superintendent's Report
 - a. Water Asset Management Plan Update
 - b. Sewer Asset Management Plan Update
 - i. Sewer Rate Study, Request Proposal from UE
 - c. Sewer Smoke Testing – Report?
 - d. 2023 "Big Ticket" purchases – 2 Items Left to Purchase
 - e. Pre-treatment of Industrial Waste Update
 - i. Grease trap inventory?
 - f. Watertight manhole frames & covers installation:
 - i. Piscataqua Street - Update
 - g. NHDES Leak Detection Survey Grant – Applied & Waiting
 - h. Water/Sewer Software Enhancements, Credit Card Payments, 95% Complete
 - i. June 2023 Backflow Testing Update, 2 Tests to be Complete
 - j. Portsmouth Avenue Sewer Air Release Valve Replacement Update
7. New Business
 - a. Review late fee assessment – 30 days?
 - i. Ordinance Pages 5 & 19
 - ii. Software capabilities

- b. NHDES - 2023 NH Water and Wastewater Rate Dashboard Update
 - i. New Castle's rates per Unit (748 Gallons) – Water \$8.65; Sewer \$20.03
- 8. Continuing Business
 - a. Welcome New Members to WSC –
 - i. Lorn Buxton, Full Member
 - ii. Larry Doyle, Alternate Member
 - iii. Jim Rini, Alternate Member
 - iv. Stephen Johnson, Alternate Member
 - b. Water / Sewer Ordinance Adopted 2023-04-17
 - c. Water System 2023 Map
 - d. Setup new member tour of facilities (Date & Time?)
 - e. Sewer Pump Station Electrical Upgrades
 - i. 2023-09-05 – UE's Status Report
 - ii. Wetlands Permits for River Road & Steamboat Lane – 10/03/2023
 - Conservation Commission Meeting
- 9. Any Other Business for the Board
 - a. October 2023 Meeting Date (10/19/2023 @ 1:00 PM)
- 10. Adjourn