

Town of New Castle
Water & Sewer Commission
Agenda
Thursday, December 21, 2023, 1:00PM
Town Hall Conference Room

From: Richard White, Chair

To: Board Members: Pam Cullen (SB Liaison); Carl Roediger, Vice Chair; Scott Stringham; Lorn Buxton; Larry Doyle; Steve Johnson; Jim Rini; Chris Robillard (PW Supr.)

1. Public Questions
2. Individual Applications/Petitions
3. Review & Approve Minutes of November 16, 2023
4. Financials
 - a. Review, approve and sign checks.
 - b. Commitments approval
 - c. Accountant's report
5. Select Board's Report
 - a.
6. Superintendent's Report
 - a. 2023 "Big Ticket" purchases – 1 Item Left to Purchase Tripod / Safety
 - b. Water/Sewer Software Enhancements, Credit Card Payments, 98% Complete
 - c. Sewer Smoke Testing – PDF format
 - i. Develop Sample Letter to Homeowner's
 - d. Sewer Manhole Remediation Phase 1 – 2023 CWSRF Project
 - i. Summer 2024 Construction
 - ii. May 2024 Town Meeting Approval?
 - iii. Engineering - Wetland Permits?
 - iv. Engineering - Davis Bacon Contract & Buy American
 - e. Portsmouth Avenue Sewer Air Release Valve Replacement Update, waiting for MAC Construction, Winter Work
 - f. Camera Piscataqua Street Sewer Main – Spring 2024
 - g. NHDES - Water System Sanitary Survey on 12/12/2023
7. New Business
 - a. Town's Masterplan – Water / Sewer Input
8. Continuing Business
 - a. Ordinance Change – Water / Sewer Billing Cycles
 - i. Website – Front Page
 - ii. News Item

- b. FYI 2025 Budget Schedule –
 - i. **1st Draft Due 1/18/2024**
 - ii. **Final Due 3/21/2023**
 - c. “Irons In The Fire” Monthly Spreadsheet
 - d. Underwood Engineering status updates:
 - i. Status report on the pump stations electrical project
 - ii. Water asset management plan
 - iii. Sewer asset management plan
 - 1. Sewer rate study proposal
 - iv. Sawtelle bridge force sewer main replacement design – Kickoff Meeting 12/14/2023
 - e. Peirce Island Waste Water Treatment Facility – New Castle is Co-Permittee under U.S. EPA rules –
 - i. O&M Sewer Manual Requirements under PI WWTF NPDES Permit as a Co-Permittee
9. Any Other Business for the Board
- a. January 2024 - Meeting Date (01/18/2024 @ 1:00 PM)
10. Adjourn