

**Town of New Castle – Public Works Department**  
**Application for Second Water Meter**  
(Submit to the Superintendent of Public Works)

**Applicant Name:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Physical Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_

The undersigned hereby requests a permit to install a second water meter for the following purpose: (check the appropriate application): \_\_\_ outside irrigation system; \_\_\_ swimming pool; \_\_\_ private wharf; \_\_\_ car washing/hose watering; \_\_\_ other, specify: \_\_\_\_\_

**Contracted Licensed Plumber (if selected/known)**

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone number:** \_\_\_\_\_

**Notice to Applicant:**

1. For new construction, the second meter **must** be installed before/parallel to the primary property meter. For existing water installations, parallel installation is preferred; however, in case of hardship, the Superintendent of Public Works may allow serial installation (after the primary property meter) at his discretion.
2. There are \$100 application and \$150 connection fees for a total of \$250 due at the time of application. The fees do **NOT** include the cost of a meter, associated ancillary parts, or supplementary DPW labor charges which will be billed separately to you. In short, you are responsible for any and all costs relating to the installation of the second meter. Contact DPW 603-766-3613 for pricing. Note that quarterly water bills will include a size-dependent meter replacement fee to replace your meter 10 years hence.
3. With the exception of the “car washing/hose watering” application, a backflow prevention device will be required. This requires a separate application for a cross-connection permit and an additional fee. The device will have to be tested (for a fee) at least once per year. Visit the Town [website](#) for details.
3. Your plumber will have to apply for a plumbing permit. Contact the building/plumbing inspector, 603-436-6710, x5 or [BuildingInspector@newcastlenh.org](mailto:BuildingInspector@newcastlenh.org). Visit the Town website (search: “building inspector”) for details.
4. Your plumber is to notify the Superintendent of Public Works and the Plumbing Inspector when the work is ready for inspection.

Signature (property owner): \_\_\_\_\_ Date \_\_\_\_\_

Approved (Supr. PW): \_\_\_\_\_ Date \_\_\_\_\_

Fee paid: \_\_\_\_\_

-----For Office Use-----

Meter Info: Mfr. \_\_\_\_\_ Model: \_\_\_\_\_ S/N: \_\_\_\_\_ Size \_\_\_\_\_

Meter Reading: \_\_\_\_\_