

Town of New Castle New Castle, NH 03854-0367

Settled 1623 Incorporated 1693

March 16, 2020

Dear Town of New Castle Residents,

We are writing to provide you an update on the Town's response to Coronavirus 2019 (COVID-19). After review of State and Federal Guidance and in consultation with local officials, please be informed that effective Monday, March 16, 2020 all Town Committee Meetings scheduled to be held between March 16, 2020 and March 29, 2020 are suspended. This includes the Select Board, all Land Use and other Boards and committees previously scheduled. In addition, use of the Recreation Building and Macomber Room is suspended for the same time period. The situation continues to be very fluid. We will send updates as more information is available. Please monitor the Town Website at <u>www.NewCastleNH.org</u> and sign up for email updates.

At present, Town Hall and the Building Inspector will continue operating normal business hours. That said, please take advantage of all opportunities to mail registrations, payments and related items or use the mail slot in the front of Town Hall. If you have questions or need assistance with something Town related, we encourage you to call in rather than visit. If you do come into Town Hall, please maintain at least a six-foot social distance from employees and others who may be waiting. If you are not feeling well or have any reason to believe you have been exposed to Coronavirus 2019 please do not come into Town Hall. We appreciate your cooperation and understanding.

We realize these are trying times. Please be patient with your neighbors and kind to one another. If you have questions or need assistance with something, don't hesitate to contact Town Hall at 603-431-6710, Police Department at 603-436-3113 or the Fire Department at 603-436-1132. Of course, if you have any type of emergency contact 911 immediately.

Stay well and stay safe. New Castle Select Board